



**HIMACHAL PRADESH BOARD OF SCHOOL
EDUCATION DHARAMSHALA-176215**



**DIRECTORATE OF SCHOOL EDUCATION
Himachal Pradesh- Shimla-1**

Screening Test for Deputation to CBSE Sub Cadre - 2026

For in service Principal, PGT/Lecturer (all subjects), TGT (Arts, Medical, Non-Medical, Sanskrit, and Hindi), C&V Teachers, JBT and DPE of HP Education Department only



PROSPECTUS

Sr. No.	Description	Important Dates
1.	Submission of online Application, starts w.e.f.	11 th February, 2026
2.	Last Date for Submission of online Application & Payment through Payment Gateway (Without Late Fee)	24 th February, 2026
3.	Submission of Online Application with Late Fee of Rs. 600/-	25 th February, 2026 to 27 th February, 2026,
4.	Period for online corrections in online application. {No correction will be allowed in any particulars after these dates}.	28 th February, 2026 to 1st March, 2026
5.	Admit Card download from Board's website	4 days before Test
6.	Date of Test.	22 nd March, 2026 (Sunday)

Telephone No.:01892-242192 website:www.hpboset.org<> email Id: hpbosetet@gmail.com

INDEX

SR.NO.	PARTICULARS	PAGE NO
1	WHOM AND HOW TO CONTACT	3
2	ABOUT	4
3	IMPORTANT INFORMATION AT GLANCE	4-6
4	IMPORTANT DATES	7
5	SCHEDULE OF EXAMINATION	7
6	GENERAL INSTRUCTIONS AND SUBMISSION OF APPLICATION FORM	7
6.1	MODE & METHOD OF ONLINE APPLICATION FORM	7-8
7	STEPS TO FILL UP ONLINE APPLICATION	8-10
8	FEE	10
9	CORRECTION/ UPDATING THE APPLICATION FORM	10
10.1	DETAIL OF THE POST(S)	11-12
10.2	LIST OF SCHOOLS	12-14
10.3	ELIGIBILITY CRITERIA	14
10.4	AGE LIMIT	15
11	STRUCTURE/PATTERN OF THE EXAMINATION	16
12	QUALIFYING MARKS/PASSING CRITERIA	16
13	LANGUAGE OF THE QUESTION PAPER	16
14	APPLICABILITY & VALIDITY	16
15	SUB-DIVISION CODES	16-17
15 A	ALLOTMENT OF EXAMINATION CENTERS	17
16	ADMIT CARD	17-18
17	ANSWER KEYS.	18-19
18	EVALUATION & DECLARATION OF RESULT.	19
19	WEEDING OUT RULES.	19
20	LEGAL JURISDICTION	19
21	CATEGORY.	19-20
22	SUB-CATEGORY.	20
23	GENERAL RULES.	20-21
24	INSTRUCTIONS FOR PERSONS WITH BENCHMARK DISABILITIES.	21-22
25	INSTRUCTIONS/GUIDELINES FOR THE CANDIDATE REGARDING OMR ANSWER SHEET AND CONDUCT OF EXAM.	22-24
26	IMPORTANT INSTRUCTIONS FOR THE CANDIDATES DURING TEST	24-25
27	UNFAIR MEANS PRACTICES AND BREACH OF EXAMINATION RULES	25-26
28	MISCELLANEOUS	26-27
29	CORRESPONDENCE WITH HPBoSE	27
30	SPECIMEN "A" IN-SERVICE TEACHERS & undertaking	28 -29

1. WHOM AND HOW TO CONTACT:

For Writing Screening Test for Deputation in HP Govt. CBSE Affiliated Schools - 2026

Website: www.hpboset.org
E-Mail Id: hpbosetet@gmail.com

BOARD OFFICE CONTACT NUMBERS:

Phone: 01892- 242192, 01892 –242135, 01892-242173 (IT CELL)
Fax Nos: 01892 –222817

Deputy Secretary (D.E.B)	Sh. Subhash Chand	01892 – 242203
Assistant Secretary (D.E.B)	Sh. Balbir Singh	01892 – 242135
Section Officer (D.E.B)	Sh. Satnam Singh Sandhu	01892 - 242192
IT CELL	(for IT based issues only)	01892 -242173

Dept. of School Education Shimla

Directorate of Education Shimla	0177 – 2812464
------------------------------------	----------------

Postal Address:

Section Officer (Dept. Exam, Branch),
O/o Secretary, H.P. Board of School
Education, Dharamshala -176215.

Screening Test for Deputation of in-service Principal, PGT/Lecturer (all subjects), TGT (Arts, Medical, Non-Medical, Sanskrit, and Hindi), C&V Teachers, JBT and DPE etc. to CBSE Affiliated HP Govt. Schools in Himachal Pradesh on behalf of Directorate of School Education Himachal Pradesh.

“Screening Test for Deputation to CBSE Sub Cadre - 2026”

2. About:

As per the policy framed and notified by the Government of Himachal Pradesh from time to time through various notifications issued by the Department of Education, deputation to CBSE-affiliated Government Schools in Himachal Pradesh shall be made from amongst in-service Principals, PGTs/Lecturers (all subjects), TGTs (Arts, Medical, Non-Medical, Sanskrit and Hindi), C&V Teachers, JBTs and DPEs, who are working in the establishment of the Department of School Education, Government of Himachal Pradesh and who possess the requisite educational qualifications and eligibility conditions as prescribed under the relevant provisions of the applicable Recruitment and Promotion (R&P) Rules & relevant notifications/orders of the H.P. Govt .

On behalf of the Directorate of School Education to the Government of Himachal Pradesh, the Screening Test for deputation in CBSE Sub Cadre is being conducted through the Himachal Pradesh Board of School Education (HPBoSE) for determining the eligibility of such teachers for Deputation in Government Schools affiliated with the Central Board of Secondary Education (CBSE).

The Deputation and subsequent posting of eligible candidates shall be governed strictly by the provisions contained in the relevant R&P Rules and notifications issued by the Department of Education, Government of Himachal Pradesh, as amended from time to time.

In pursuance thereof, and for the purpose of facilitating the selection process, the Himachal Pradesh Board of School Education (HPBoSE) is hereby expressly authorized to conduct the said Screening Test on behalf of the Directorate of School Education, Government of Himachal Pradesh. The conduct of the test shall be strictly regulated by, and subject to, the instructions, guidelines, directions and policy decisions issued by the Government of Himachal Pradesh from time to time.

It is further clarified that the recommendations / results of HPBoSE shall not confer any vested right of Deputation upon any candidate. Deputation shall remain subject to final scrutiny, verification of eligibility, availability of vacancies, and approval by the competent Appointing Authority, in accordance with the applicable rules and policies.

3. IMPORTANT INFORMATIONs AT A GLANCE

- a) Read Prospectus / Information Bulletin carefully before filling the Online Application Form for Screening Test for Deputation of in-service Principal, PGT/Lecturer (all subjects), TGT (Arts, Medical, Non-Medical, Sanskrit, and Hindi), C&V Teachers, JBT and DPE etc. to CBSE Affiliated HP Govt. Schools in Himachal Pradesh on behalf of Directorate of School Education Himachal Pradesh (hereinafter referred as “Screening Test for Deputation to CBSE Sub Cadre -2026”).
- b) Candidate can apply only ONLINE for “SCREENING TEST FOR DEPUTATION TO CBSE SUB CADRE - 2026” through HPBOSE website <www.hpbose.org> . The candidates are strictly advised to apply online well in advance to avoid rush during closing dates of submission of Online Recruitment Applications. After end of stipulated timelines, website link / portal will be disabled. No Offline Application Form will be accepted. The application has been made completely online with the facility to upload Bio data, photograph, and signature, requisite documents detail etc. of the applicant. The applicants are hereby advised to keep the scanned images of photograph and signatures ready in JPG format before applying online.
- c) Candidate should **enter** his/her **particulars in capital Letters** i.e. **Name, Father's Name, Mother's Name** & Date of Birth as per his/her Secondary Education Board /10th Class certificate in Christian era. All Candidates must ensure that the information (like his/her name, mother's name, father's name, category, sub-category, gender, date of birth, mobile number, e-mail address, photograph and signature, etc.) provided by them in their online Application

Form is correct and of their own. Candidates are advised to exercise the utmost care in filling up correct details in the Online Application Form. Any request for change in the particulars and uploaded scanned images at any stage will not be considered by HPBOSE once the correction period is over. HPBOSE will not entertain the corrections sent by the candidate through Post/Fax/WhatsApp /E-mail/by Hand.

- d) The applicants must **submit their working mobile number and email ID**, used by them in the online application and ensure their working till the completion of selection process to avoid inconvenience. There is no other means of contacting them except their email & Mobile number and any information by Board or its agency will be sent through SMS/e-mail in addition to notice on the official website of Board.
- e) The candidate's particulars entered can be editable until the payment of fee has not been made, the same cannot be changed/edited once the examination fee has been submitted. No change will be accepted through offline mode i.e through fax/application including e-mail etc. and no correspondence will be entertained in this respect.
- f) The candidate can confirm his/her candidature from Prospectus available on the HPBoSE website (www.hpbos.org). The candidate, who's fees has not been received online by the Board Office in the stipulated time period, his/her candidature will not be considered eligible for the TEST.
- g) The Candidate shall personally responsible in case he/she is not eligible to apply as per the given eligibility criteria. It does not vest any right with the candidate for deputation. The eligibility shall be finally verified, by the concerned recruiting agency / appointing authority.
- h) The candidate should satisfy his/her eligibility before applying and shall be personally responsible in case if he/she is not found eligible as per the given eligibility criteria at any stage. In case, if it is found at any time in the future that the Candidate has /uploaded the photograph and signature & other required certificate of someone else in his/ her Application Form/Admit Card or he/she has tampered with his/her Admit Card/result, it would be treated as Unfair Means (UFM) Practices and his/her candidature shall be cancelled at any stage.
- i) **Candidate have to obtain “ In-service Teacher Certificate with Undertaking” as per format attached herewith.** The same has to be uploaded during online application and it must be carried with admit card during Test.
- j) The final submission of the Online Application Form will remain incomplete if all the steps are not completed. Such forms will stand rejected and no correspondence on this account will be entertained.
- k) The downloaded copy of the online application form along with necessary original certificates and 'self-attested photocopies must be brought at the time of document verification or to submit the same whenever required by the HPBOSE or Directorate of School Education to ascertain the eligibility of applicant.
- l) The candidates are not required to send hard copy of confirmation page /Application Form to the HP Board of School Education Dharamshala.
- m) Candidates are NOT allowed to carry ornaments, Instruments, Geometry or Pencil box, Handbag, Purse, any kind of Paper/ Stationery/ Textual material (printed or written material), Eatables and Water (loose or packed), Mobile Phone/ Earphone/ Microphone/ Pager, Calculator, Slide Rules, Log Tables, Camera, Tape Recorder, Electronic Watches with facilities of calculator, any metallic item or electronic gadgets/ devices in the Examination Hall/Room.
- n) Candidates shall appear at their own cost at the Examination Centre on the date, shift, and time indicated on their Admit Cards issued by the HPBoSE. Download of Admit Cards will be available in due course before 4 days to the TEST through its Website.

- o) The candidate will be permitted to appear for the TEST only on the production of either the Aadhar card or any photo ID card along with Admit card & In-service Teacher Certificate with undertaking . The photo on the Admit card shall be matched with the candidate at the time of verification by the Invigilator at the examination center.
- p) **Date for determining** eligibility of all candidates in respect of **Essential Qualification(s), and Experience** shall be the prescribed w.e.f. **date of filing & submission of Online Application**. However, the date for determining of validity of category certificate of the candidates belonging to OBC Category, BPL/EWS Category, Ward of Freedom Fighters Category etc. shall be the prescribed closing date for submission of online application as well as the date of document verification, meaning thereby that these candidates should have valid category certificate throughout the selection process.
- q) The recommendations of Board will be valid till the Deputations are offered to the candidates by the appointing authority.
- r) HPBOSE, before the closing date of Prospectus, may club any post(s) having same essential qualification, nomenclature of the post as per R&P rules for the purpose of selection process.
- s) All the requisite information for Screening Test shall be declared by the applicant teacher.
- t) The Screening Test shall be restricted to teachers working under the Education Department, Government of Himachal Pradesh only.
- u) **All serving regular, job trainee, trainee, and contractual teachers are eligible against their respective cadre/post, except those applicants who have less than three (03) years of residual service remaining as on the last date for submission of the application form.**
- v) On the basis of Evaluation of Screening Test, Merit List shall be prepared for each post and no reservation roster will be applied.
- w) In the screening test, where two or more candidates secure equal marks, the inter-se merit shall be determined in the following order: 1. The older candidate shall be preferred. 2. The candidate securing higher marks in the screening test shall be preferred. 3. The candidate possessing a higher educational qualification shall be preferred.4. In case the tie still persists, the merit shall be decided alphabetically by name of the candidate.
- x) The Screening Test shall be of qualifying nature only, with minimum qualifying marks fixed at forty percent (40%) of the total marks. Qualifying the test shall not confer any right to selection or posting in CBSE-affiliated schools.
- y) **Selection of teachers for the CBSE affiliated Government schools shall be based purely on merit of the screening test followed by counselling and scrutiny of the documents. No reservation roster will be applicable.**
- z) Dispute, if any, shall be subject to Court jurisdictions of Dharamshala.
- aa) The HP BOARD OF SCHOOL EDUCATION reserves the right to change any other terms of the Prospectus or to rectify the inadvertent/technical errors at any stage.
- bb) The candidates shall be admitted to selection process provisionally subject to verification of their eligibility at the time of document verification.
- cc) Where the number of eligible candidates is less than the advertised posts, the board may determine and notify an appropriate criterion for selection.
- dd) The shortlisted candidate at the time of documents verification shall disclose in writing as to whether he/she has been convicted by any court of law. The candidates shall also disclose the detail of FIR's, if any, registered or pending against them along with the present status of the case.
- ee) The candidates must visit the website regularly for any further information regarding their roll numbers, admit card, documentation etc.

ff) Candidates are advised to visit the HPBoSE Website and keep in touch with newspapers, email etc. for the latest updates at.

4. IMPORTANT DATES:

Sr. No.	Description	Important Dates
1.	Submission of online Application, starts w.e.f.	11 th February, 2026
2.	Last Date for Submission of online Application & Payment through Payment Gateway (Without Late Fee)	24 th February, 2026
3.	Submission of Online Application with Late Fee of Rs. 600/-	25 th February, 2026 to 27 th February, 2026,
4.	Period for online corrections in online application form. {No correction will be allowed in any particulars after these dates}.	28 th February, 2026 to 1st March, 2026
5.	Admit Card download from Board's website	4 days before Exam
6.	Date of Screening Test.	22 nd March, 2026

The applicants are strongly advised to apply online well in time without waiting for the last date of submission of online application.

5 SCHEDULE OF EXAMINATION

Date of Test for all posts / subjects	22 nd March, 2026 (Sunday)
Timing	11:00 AM to 01:00 PM
Number of Questions (MCQ)	100 (one mark for each question)
Duration of exam	2 hours

6. General Instructions and Submission of Application Form/Payment of Fee.

6.1 MODE AND METHOD OF ONLINE APPLICATION

	Visit official website of HPBoSE i.e. www.hpbose.org click on “CET/Vacancy” Option and then select SCREENING TEST FOR DEPUTATION TO CBSE SUB CADER -2026 link for filing the online application.
1.	<p>a) After successful submission of data/ detail an Application number will be automatically generated. Candidates should keep Application Number for future references.</p> <p>b) If application number is forgotten then click on “Forget Application No.” and application number can be retrieved.</p> <p>c) Upload valid detail, photo, signatures, In-service Teacher Certificate with undertaking etc. and submit declaration.</p> <p>d) For Online activity access and to download Admit Card use “Application Number” as ID and password received on your working e-mail ID.</p> <p>e) Candidate should keep a Print of Application Form/confirmation Page with him/her.</p>

	f) Remember your Application Number, User ID and password.
2.	Before applying candidates are advised to go through the detailed instructions under Prospectus available on the website (www.hpbose.org) of the Board carefully.
3.	Before applying candidates must ensure that all detail they have filled in the online application are correct. Select category, sub-category etc. carefully.
4.	Must obtain valid certificates before filing online application and recent photograph etc and let appropriate size for convenient uploading.
5.	The applicant must have to submit their working mobile number and email ID , used by them in the online application and ensure their working till the completion of selection process to avoid inconvenience. There is no other means of contacting them except their email & Mobile number and any information by Board or its agency will be sent through SMS/e-mail in addition to notice on the official website of Board.
6.	The Board will not undertake detailed scrutiny of applications for eligibility and other aspects at the time of written examination and therefore the candidature of the candidate is accepted only provisionally. The candidates are advised to go through the requirements of minimum educational qualification etc. and satisfy themselves that they are eligible before applying and shall be personally responsible in case he/she is not eligible to apply as per the given eligibility criteria. It is to be noted that if a candidate has been allowed to appear in the Test it does not imply that the candidate's eligibility has been verified. The eligibility shall be finally verified, by the concerned recruiting agency / appointing authority.

7. **STEPS TO FILL UP ONLINE APPLICATION:**

7.A **STEP 1 – ONLINE APPLICATION FORM**

1 Name of the Candidate, Father's/Mother's Name

Enter Candidate's Name, Father's/Mother's Name as per Matriculation certificate strictly in CAPITAL LETTERS Only. (NOTE: Do not write Shri, Mr., Mrs., Miss, Km. etc. before aforesaid names while filling online submission)

2 Date of Birth: Enter>Select Date, Month and Year of birth as per the English calendar and as recorded in your Matriculation Certificate. For example, if born on 3rd May 1990, the date should be entered as follows 03-05-1990.

3 Gender: Select the appropriate option Male/Female/Transgender.

4 Nationality: Select appropriate option.

5. Category:

Select your category i.e. GEN, EWS, SC, ST or OBC. The category & sub-category declared by the candidate during the online application's submission shall be final and shall not be changed under any circumstances. Enter serial number and date of issue of relevant certificate.

6 Sub-categories:

If belong to a sub-category, select in the box provided for corresponding sub-category which is more beneficial to you:

Sub-Category	Abbreviation
Physical Handicapped	PHH
Below Poverty line/Integrated Rural Development Programme	BPL/IRDP
Ex-servicemen (self)	Ex-Servicemen
Dependent/wards of Ex-servicemen	Dependent/Wards of Ex-men
Children/Grand Children of Freedom Fighter's	W.F.F
Having no sub-category	None

Enter serial number and date of issue of relevant certificates.

- 7 Enter serial number and date of issue of relevant certificates of category.
- 8 Select if needed a Scribe. (if any)
- 9 Enter disability Certificate Serial No. (if any)
- 10 Name of the Post (for which candidate is applying for)
- 11 Educational Qualification: - Select qualification required as per R&P Rules.
- 12 Essential qualification Status: fill Period of in-service as Teacher.
Enter date of issuance and serial number of certificate of in-service with undertaking.
- 13 Candidate's address (use capital letters):
Mention complete Correspondence & address Permanent in capital letters with Pin code.
Note: a. Married female candidate should write her Husband's name in the first line of Correspondence Address if she wants to do so to ensure postage.
b. Do not use special correctors letters (i.e.: #, @, \$, !,>,<, },{,=,_,^ etc.) in address.
- 14 E-Mail ID: Enter working E-mail ID in the appropriate box.
Note: Must submit working mobile number and email ID, used you and ensure their working till the completion of selection process to avoid inconvenience.
- 15 Contact/Mobile No: Enter 10-digit mobile No. in the appropriate box & get it verified.
- 16 Aadhar No: -Enter your 12-digit Aadhar No. in the appropriate box & get it verified.
- 17 Create Password : - Create password in the appropriate box & get it verified.
- 18 Bonafide Himachali: Select the appropriate option Yes/No.
- 19 District/Revenue Sub Division to which belongs
Select appropriate District/Revenue Sub Division and corresponding code for revenue sub division to which candidate belongs to. The list of Revenue Sub Division and its code has been given. Please select Revenue Sub Division.
- 20 Select Preferences for Affiliated CBSE Schools where you want to be deputed .
- 21 Check list : Select the appropriate option Yes/No after a careful checking of spelling entered for particulars in your registration.
- 22 Application number will be provided to you on your e-mail ID.

**** Press Submit to get Registered ****

Login your ID with login ID and password received in your registered E-mail.

7.B. STEP 2 – UPLOAD IMAGES:

1 **Photograph:**

- The photograph must be a scanned image in JPG format.(minimum 300 DPI)
- File size should be between 40 KB and 150 KB. Image resolution must be 350 x 350 pixels.
- Image dimensions should be 2 inches (width) x 2 inches (height) only.
- The background of the photograph must be white or off-white.
- The photograph should be clear, with full face visible, front view, eyes open
- The photograph must be identical to the one pasted on the “In-Service Teacher certificate with undertaking” (**Annexure-A**).
- Candidates are advised to keep multiple copies of the same passport-size photograph for future use.

2 **Signature of Candidate:**

- The scanned image of signature should be in jpg format.
- Size of the signature image must be less than 20 KB and 150 KB.
- Image dimension of signature size not less than 3.5 cm(length) x 1.5 cm(Height) .

2 Document Upload:

- Upload a scanned copy in PDF/ JPG format of the In-Service Teacher Certificate with undertaking (**Annexure-A**) along with other required documents.
- File size of each PDF/JPG must be between 40 KB and 150 KB. Image resolution should be 1000 x 1000 pixels.
- The background of the scanned document must be white or off-white.
- All documents must be clear, readable, and properly aligned.
- Candidates are advised to keep three (03) sets of photocopies of all required documents (as per R&P Rules) for future reference and verification.

7.C. STEP 3 – PAYMENT OF FEES

The fee can be remitted in the following ways: -

Through Payment Gateway by Net Banking or Debit Card/Credit Card.

7D. STEP 4 – Print Out of Confirmation Page

i Declaration:

The candidates will be asked to check the particulars entered before final submission. The candidates are required to tick the declaration before final submission otherwise system will not allow proceed further.

ii Print of Confirmation Page:

Candidates are required to take printout of confirmation page for record and keep it for future reference. The detail filled by candidate during the online submission shall be final and shall not be changed under any circumstances. This copy will have required at the time of counseling. (Candidate must keep a copy with him/her, but no need to send it to HPBoSE.)

8 Fees :

Post	Category	FEE
As per detail mentioned under Clause 10	All categories	₹500/- (Rupees Five Hundred only) Separately for each post
Late fee (add it with Fee) if	All	₹ 600/- (Rupees Six hundred only)

Service Charges & Service Tax if applicable will be charged extra by the Bank. Fee once paid shall not be refundable.

9 Correction/Updating in Details:

The candidate's particulars cannot be changed/edited after the registration form has been submitted. Thereafter, corrections in the particulars can be made online w.e.f. **28-2-2026 to 1-3-2026** Till (11:59 PM) only by the candidate himself and no further request for change in particulars will be entertained under any circumstances. The Board will not be responsible for any consequences arising out of non-acceptance of any correction/addition/deletion in any particular once filled in the Application Form for whatsoever reasons.

No change will be accepted through offline mode i.e. through fax/application or by email etc. No correspondence in this regard will be entertained. Please note that no request for any change in particular will be accepted under any circumstances after the specified date for online correction is over.

10 Detail of Posts, School's List, Eligibility Conditions, Mode of Selection & other conditions:

10.1 Detail of Posts:

Post Code	Name of the Post	Number of posts
260301	Principal	134
260302	Lecturer Biology	150
260303	Lecturer Chemistry	161
260304	Lecturer Physics	161
260305	Lecturer Maths	160
260306	Lecturer Commerce	288
260307	Lecturer Economics	167
260308	Lecturer English	384
260309	Lecturer Political Science	182
260310	Lecturer History	182
260311	Lecturer Hindi	182
260312	Lecturer Geography	134
260313	Lecturer Sociology	134
260314	Lecturer Sanskrit	134
260315	Lecturer Music	134
260316	Lecturer IP	134
260317	Lecturer Physical Education	134
260318	Lecturer Psychology	134
260319	DPE	140
260320	TGT (Arts)	480
260321	TGT (Medical)	244
260322	TGT (Non-Medical)	244
260323	Shashtri	221
260324	Language Teacher	239
260325	Drawing Master	179
260326	Physical Education Teacher	147
260327	GBT	640
Grand Total		5623

Note: Number of posts may be revised as per the directions of Govt. as appointing authority.

10.2 List of Schools where CBSE Sub Cadre to be deputed :

Sr. No.	Name of the Schools under "Scheme for CBSE Affiliated school of excellence in Himachal Pradesh"	District
1	PM SHRI Mukhyamantri Adarsh Government Senior Secondary School, Bilaspur	Bilaspur
2	PM SHRI Government (Boys) Senior Secondary School, Ghuwarwin	Bilaspur
3	Shaheed Subedar Sanjeev Kumar Government Senior Secondary School, Hatwar	Bilaspur
4	Government Senior Secondary School, Bharari	Bilaspur
5	Government Senior Secondary School, Talai	Bilaspur
6	Government Senior Secondary School, Jukhala	Bilaspur
7	Government Senior Secondary School, Kaphara(Bilaspur)	Bilaspur

8	Government Senior Secondary School, Namhol (Bilaspur)	Bilaspur
9	PM SHRI Government Senior Secondary School, Killar	Chamba
10	PM SHRI Government Senior Secondary School, Chowari	Chamba
11	Government Model Senior Secondary School, Sihunta	Chamba
12	PM SHRI Government Model Girls Senior Secondary School, Chamba	Chamba
13	PM SHRI Government Model Senior Secondary School, Tissa	Chamba
14	Government Senior Secondary School, Kihar	Chamba
15	Government Senior Secondary School, Kakira (Chamba)	Chamba
16	Shaheed Jitendra Memorial Government Senior Secondary School, Sohari	Hamirpur
17	Dr YS Parmar Memorial Mukhya Mantri Aadarsh Government Senior Secondary School, Bhoranj	Hamirpur
18	Swaran Jayanti Utkrisht Vidhyalya Government Senior Secondary School, Kharwar	Hamirpur
19	Saheed Capt. Mridul Sharma Government Senior Secondary School, Hamirpur	Hamirpur
20	PM SHRI Government (Boys) Senior Secondary School, Nadaun	Hamirpur
21	Government (MAV) Senior Secondary School SSS, Galore	Hamirpur
22	Government Senior Secondary School, Bara	Hamirpur
23	Dr YS Parmar Utkrisht Government Senior Secondary School, Dhaneta	Hamirpur
24	Government Senior Secondary School, Amlehar	Hamirpur
25	PM SHRI Government Senior Secondary School, Sujanpur	Hamirpur
26	Government Senior Secondary School, Karot	Hamirpur
27	Government Senior Secondary School, Bhareri (Hamirpur)	Hamirpur
28	Government Senior Secondary School, Barsar (Hamirpur)	Hamirpur
29	Government Senior Secondary School, Kangoo (Hamirpur)	Hamirpur
30	Government Model Senior Secondary School, Batran	Hamirpur
31	PM SHRI Government Senior Secondary School, Badaran	Hamirpur
32	Government Senior Secondary School, Kunsal	Kangra
33	PM SHRI Government Model Senior Secondary School, Dehra	Kangra
34	Government Senior Secondary School, Dhaliara	Kangra
35	PM SHRI Government (Girls) Senior Secondary School, Dharamshala	Kangra
36	Government Model Senior Secondary School, Fatehpur	Kangra
37	Government (Boys) Senior Secondary School, Indora	Kangra
38	Government Model Senior Secondary School, Jaisinghpur	Kangra
39	Government Senior Secondary School, Upper Lamba Gaon	Kangra
40	Government Senior Secondary School, Saleti	Kangra
41	PM SHRI Government Senior Secondary School, Jawali	Kangra
42	PM SHRI Government Senior Secondary School, Nogrota Surian	Kangra
43	PM SHRI Government Senior Secondary School, New Kangra	Kangra
44	PM SHRI Government Model (Boys) Senior Secondary School, Nagrota Bagwan	Kangra
45	PM SHRI Bakshi Tek Chand Government Model Girls Senior Secondary School, Nurpur	Kangra
46	Government Senior Secondary School, Palampur	Kangra
47	Government Senior Secondary School, Kandbari	Kangra
48	Government Senior Secondary School, Shahpur	Kangra
49	Government MODEL Senior Secondary School, KHUNDIAN (Kangra)	Kangra
50	Government Senior Secondary School, Saliana (Kangra)	Kangra

51	Government Senior Secondary School, Garli (Kangra)	Kangra
52	Government Senior Secondary School, Majheen (Kangra)	Kangra
53	Government Senior Secondary School, Rait (Kangra)	Kangra
54	Government Senior Secondary School, Pragpur (Kangra)	Kangra
55	Government Senior Secondary School, Kotla (Kangra)	Kangra
56	Government Senior Secondary School, Bharoli Kohala (Kangra)	Kangra
57	Government Senior Secondary School, Baroh (Kangra)	Kangra
58	PM SHRI Government Senior Secondary School, Bhawarna	Kangra
59	PM SHRI Government Senior Secondary School, Reckong Peo	Kinnaur
60	Government Senior Secondary School, Bhabanagar	Kinnaur
61	Government Model Senior Secondary School, Kanam	Kinnaur
62	Government Senior Secondary School, Sangla	Kinnaur
63	Government Senior Secondary School, Nichar (Kinnaur)	Kinnaur
64	PM SHRI Government Model Senior Secondary School, Anni	Kullu
65	Government Senior Secondary School, Sarahan	Kullu
66	PM SHRI Government Model Senior Secondary School, Banjar	Kullu
67	PM SHRI Government (Girls) Senior Secondary School, Kullu	Kullu
68	PM SHRI Government Model Senior Secondary School, Manali	Kullu
69	Government Utkrisht Senior Secondary School, Keylong	Lahual & Spiti
70	Government Model Senior Secondary School, Kaza	Lahual & Spiti
71	PM SHRI Government Model Senior Secondary School, Bhangrotu	Mandi
72	Government Senior Secondary School, Marhi	Mandi
73	PM SHRI Government Model Senior Secondary School, Panarsa	Mandi
74	PM SHRI Government (Girls) Senior Secondary School, Joginder Nagar	Mandi
75	PM SHRI Government Senior Secondary School, Karsog	Mandi
76	PM SHRI Government Model Senior Secondary School, Gohar	Mandi
77	PM SHRI Government Model (Girls) Senior Secondary School, Mandi	Mandi
78	PM SHRI Government Model Senior Secondary School, Sarkaghat	Mandi
79	Government Model Senior Secondary School, Janjehli	Mandi
80	PM SHRI Government Model (Girls) Senior Secondary School, Sundar Nagar	Mandi
81	Government Senior Secondary School, Mandap (Mandi)	Mandi
82	Government Senior Secondary School, Gaddidhar (Mandi)	Mandi
83	Government Senior Secondary School, Bharari (at SajaoPiplu)	Mandi
84	Government Senior Secondary School, Rewalsar (Mandi)	Mandi
85	Vir Chakra Shaheed Shyam Singh Bhikhta Government Utkrisht Senior Secondary School, Nerwa	Shimla
86	PM SHRI Government Model Senior Secondary School, Sarswati Nagar	Shimla
87	Thakur Ram Lal Swarn Jayanti Utkrisht Government (Boys) Senior Secondary School, Jubbal	Shimla
88	Government Utkrisht Senior Secondary School, Baldeyan	Shimla
89	PM SHRI Government Senior Secondary School, Koti	Shimla
90	Padam Utkrisht Government (Boys) Senior Secondary School, Rampur Bushahr	Shimla
91	PM SHRI Government (Boys) Senior Secondary School, Rohru	Shimla
92	Government Model Girls Senior Secondary School, Portmore	Shimla
93	Government Utkrisht Senior Secondary School, Chhota Shimla	Shimla
94	Government Model (Boys) Senior Secondary School, Shimla-01 (Lalpani)	Shimla
95	PM SHRI Government Model Senior Secondary School, Sunni	Shimla

96	Government Model Senior Secondary School, Ghanahatti	Shimla
97	PM SHRI Government Utkrisht (Girls) Senior Secondary School, Theog	Shimla
98	Government Senior Secondary School, Shoghi (Shimla)	Shimla
99	Government Senior Secondary School, Kumarsain (Shimla)	Shimla
100	Government Senior Secondary School, Deha Balson (Shimla)	Shimla
101	Government Senior Secondary School, Jhakri (Shimla)	Shimla
102	Government Senior Secondary School, Duttnagar (Shimla)	Shimla
103	Government Utkrisht Senior Secondary School, Chopal (Shimla)	Shimla
104	Government Senior Secondary School, Kupvi (Shimla)	Shimla
105	Government Senior Secondary School, Tikkar (Shimla)	Shimla
106	Government Senior Secondary School, Sainj (Shimla)	Shimla
107	Government Senior Secondary School, Dadahu (Sirmaur)	Sirmaur
108	PM SHRI Government (Girls) Senior Secondary School, Nahan	Sirmour
109	PM SHRI Vaidya Surat Singh Memorial Government Model Senior Secondary School, Rajgarh	Sirmour
110	PM SHRI Government (Boys) Senior Secondary School, Paonta Sahib	Sirmour
111	PM SHRI Government Senior Secondary School, Nohradhar	Sirmour
112	Government Senior Secondary School, Shillai	Sirmour
113	Government Swarn Jayanti Utkrisht Vidyalaya, Kaffota	Sirmour
114	PM SHRI Government Senior Secondary School, Sataun	Sirmour
115	Government (Boys) Senior Secondary School, Arki	Solan
116	Government (Girls) Senior Secondary School, Uchagaon, Kunihar	Solan
117	PM SHRI Government Senior Secondary School, Darlaghat	Solan
118	PM SHRI Government Senior Secondary School, Baddi	Solan
119	PM SHRI Government Model (Boys) Senior Secondary School, Nalagarh	Solan
120	Government Model Senior Secondary School, Dharampur	Solan
121	Government (Boys) Senior Secondary School, Solan	Solan
122	PM SHRI Government Utkrisht Senior Secondary School, Kandaghat	Solan
123	Government Senior Secondary School, Mamlih	Solan
124	Government Senior Secondary School, Barotiwala (Solan)	Solan
125	Government Senior Secondary School, Dhundan (Solan)	Solan
126	Government Model Senior Secondary School, Chandi(S)	Solan
127	PM SHRI Government Model Senior Secondary School, Amb	Una
128	Government Model Senior Secondary School, Ambota	Una
129	Government Utkrisht Senior Secondary School, Haroli	Una
130	Government Senior Secondary School, Badhera	Una
131	Government Senior Secondary School, Dulehar	Una
132	Government Senior Secondary School, Bangana	Una
133	Government (Boys) Senior Secondary School, Una	Una
134	Government Senior Secondary School, Dharmshala Mahanta (Una)	Una

The school-wise and subject/post-wise number of vacancies shall be made available in the online application portal. Candidates shall be required to exercise their choice of schools/posts from the options provided therein.

Note: Number of Schools and posts may be revised as per the directions of Govt. as appointing authority.

10.3 Eligibility Criteria: - All regular, Job Trainee, Trainee or Contractual in-service teachers / Principals serving in Government schools in the State, who have been appointed by the Government, shall be eligible against their respective cadre/post, except those applicants who have less than three (03) years of residual service remaining as on the last date for submission of the application form. Therefore, candidate must obtain and upload in-service Teachers certificate with undertaking from competent authorities.

The Screening Test shall be restricted to teachers working under the Education Department, Government of Himachal Pradesh only. Selection of teachers for the CBSE affiliated Government schools shall be based purely on merit of the screening test followed by counselling and scrutiny of the documents. No reservation roster will be applicable.

However, those candidates who fall under the following exclusion criteria, are not eligible:

1. Teachers engaged on outsource, honorarium or Grant in Aid basis or teachers appointed under any Government policy or scheme temporarily, by whatever name called, shall not be eligible.
2. Any teacher who does not possess a minimum residual service of three (03) years as on the cut-off date i.e. last date for submission of applications shall be disqualified.
3. Any teacher against whom disciplinary proceedings are pending or contemplated under Conduct Rules shall be disqualified.
4. Any teacher, who has been served with a memorandum of charges or charge sheet in a departmental inquiry for major penalty, and whose proceedings have not attained finality, shall be disqualified.
5. Any teacher who has been penalized under Rule 14 CCS (CCA) Rules at any stage of service shall be disqualified.
6. Any teacher who has been penalized under Rule 16 of the CCS (CCA) Rules within a period of five years preceding the cut-off date shall be disqualified.
7. Any teacher against whom a First Information Report (FIR) has been registered for criminal offences involving moral turpitude, corruption, fraud, forgery, sexual offences or Protection of Children from Sexual Offences Act (POCSO) or offences against children shall be disqualified, irrespective of the stage of investigation or trial.
8. Any teacher who, after selection, declines posting or fails to join duty in a CBSE-affiliated school within the stipulated time shall be disqualified and debarred from future consideration.
9. Any teacher, who furnishes false information, suppresses material facts or produces forged or fabricated documents at any stage of the selection process shall be disqualified and shall be liable for disciplinary and legal action.
10. The candidature or selection of any teacher found ineligible or disqualified at any stage of the selection process or during service in the Sub-Cadre shall be cancelled forthwith, notwithstanding the stage at which such ineligibility is detected.

Note

The Candidate should satisfy his/her eligibility before applying and shall be personally responsible in case he/she is not eligible to apply as per the given eligibility criteria. It does not vest any right with the candidate for deputation. The eligibility shall be finally verified, by the concerned recruiting agency / appointing authority.

10.4 Age Limit:

There is no age limit. However, all serving regular, job trainee, trainee, and contractual teachers are eligible against their respective cadre/post, except those applicants who have less than three (03) years of residual service remaining as on the last date for submission of the application form.

11 STRUCTURE & PATTERN:

PARAMETER	DETAILS
Nature of Examination	Screening Test (Objective Type-MCQs)
Number of Papers	One (01) for each post.
Total Marks for each posts	100
Duration	2 Hours
Medium	English / Hindi (except language papers)
Level/ standard of Screening Test	Medium
Negative Marking	No
Qualifying Marks	Minimum 40%

Post wise Syllabus for test shall be available at HPBoSE official website.

12 QUALIFYING MARKS/PASSING CRITERIA: -

There shall be one question paper in four different series having questions of multiple-choice/objective type, carrying 100 questions of one mark each to be attempted within 120 minutes. Therefore: -

Category/Sub Category	Percentage	Passing Marks out of 100
For all Categories	40%	40

13 LANGUAGE OF QUESTION PAPER:

The question booklet will be set and supplied in bi-lingual i.e. English & Hindi. (Except language papers)

14 Applicability & Validity:

The validity period of the SCREENING TEST FOR DEPUTATION TO CBSE SUB CADER -2026 and the recommendations of HPBoSE shall remain valid until deputation orders are issued to the eligible candidates by the Appointing Authority.

15 Sub-Division Codes

The list of Sub-Divisions along with their corresponding codes are as under:

Revenue Sub-Division	Code	Revenue Sub-Division	Code
Bilaspur	1	Mandi	37
Ghumarwin	2	Padhar	38
Bharmour	3	Sarkaghat	39
Chamba	4	Sunder Nagar	40
Chowari	5	Chopal	41

Dalhousie	6	Dodra-Kewar	42
Killar(Pangi)	7	Rampur Bushehar	43
Tissa	8	Rohru	44
Salooni	9	Shimla (Rural)	45
Barsar	10	Shimla (Urban)	46
Bhoranj	11	Theog	47
Hamirpur	12	Nahan	48
Nadaun	13	Paonta Sahib	49
Sujanpur	14	Rajgarh	50
Bajjnath	15	Sangrah	51
Dehra	16	Shillai	52
Dharamshala	17	Arki	53
Jaisinghpur	18	Kandaghat	54
Jwalamukhi	19	Nalagarh	55
Jawali	20	Solan	56
Kangra	21	Amb	57
Nurpur	22	Bangana	58
Palampur	23	Haroli	59
Kalpa at ReckongPeo	24	Una	60
Nichar at Bhawanagar	25	Dharampur	61
Pooh (ADM)	26	Fathepur	62
Anni	27	Shahpur	63
Banjar	28	Indora	64
Kullu	29	kumarsain	65
Manali	30	Jhandutta	66
Kaza	31	Swarghat	67
Keylong	32	Balh	68
Udaipur	33	Thunag	69
Gohar	34	NagrotaBagwan	70
Joginder Nagar	35	Dheera	71
Karsaog	36	Gagret	73

15(A) Allotment of Examination Centre:

The Board reserves the absolute right to allot an examination center as deemed fit in view of administrative exigencies. Once allotted, the examination center shall be final and binding on the candidate. No representation or request for change of examination center shall be entertained under any circumstances or at any stage of the selection process.

16 ADMIT CARD:

- The Admit Card shall be issued only to those candidates who have submitted their Application Form complete in all respects within the stipulated time frame and who fulfills the minimum eligibility criteria laid down for the purpose.
- Admit Card can be downloaded from the Board's Website www.hpbbose.org 4 days before the exam. The admit cards shall not be dispatched by post/fax or sent by E-mail. The candidate will appear in the examination at the given Centre on the date and timing as indicated in his/her Admit Card.

- c) Admit Card is not transferable to any other person. Impersonation is legally punishable/cognizable offence.
- d) The Admit Card will contain candidate's name, roll number, photograph, signature of the candidate, address of the examination center and test schedule.
- e) The Admit Card once received by the candidate should be carefully gone through and discrepancy, if any, should immediately be brought to the notice of the Board.
- f) No candidate will be allowed to appear at the examination Centre, other than that allotted to him/her in his/her Admit Card. The candidates are advised to read the instructions on the Admit Card carefully.
- g) Application form which is not submitted online or incomplete shall not be considered and no Admit card shall be issued to such candidates.
- h) Candidate must not tamper with the Admit Card or alter any entry made therein after it has been authenticated by the Board.
- i) No candidate will be allowed to enter in the examination hall without a valid Admit Card & Identity proof.

Note:

- i. In no case, the duplicate Admit Card would be issued at the Examination Centre.
- ii. The candidates must not mutilate the Admit Card or change any entry made therein.
- iii. Candidates are advised to preserve their Admit Cards in good condition for future reference.
- iv. No Admit Card shall be issued to the candidates whose applications are found to be incomplete for any reasons (including indistinct/ doubtful photographs/unsigned Applications) or who do not fulfill the eligibility criteria for the examination.
- v. Issue of Admit Cards, however, shall not necessarily mean acceptance of eligibility which shall be further scrutinized at subsequent stages of the admission process

16.2 WHAT TO DO IN CASE ADMIT CARD IS NOT FOUND ON WEBSITE:

- a) Check Rejection list on website.
- b) The scheduled date of examination, he/she should, inform the Board's Office with record of submission of online application form.
- c) Somehow, if a candidate fails to be in possession of Admit Card before the commencement of examination, he/she should meet the Centre Superintendent at least one hour before the commencement of the examination at the center with print out of the computer generated online last CONFIRMATION PAGE.

16.3 Candidates are advised to carry following with them into the examination venue:

- i. Admit card.
- ii. Aadhar Card or any Photo Identity proof
- iii. In service Teachers Certificate with undertaking (Annexure-A).
- iv. A simple transparent Blue/Black Ball point pen.
- v. Additional photograph, to be pasted on the attendance sheet.
- vi. Sugar tablets/fruits (like banana/apple/orange) in case the candidate is diabetic.

17 Answer Keys

(i) The Provisional Answer Key of the written examination shall be published at Official website of the Board. The instructions for filing objections shall be published separately by the Paper setting section well in time.

However;

(ii) Objections shall be sought from the examinees within 2 to 4 days from the date of publication of the provisional answer key. No application for objections received in office after stipulated time will be entertained as it cause unwanted delay in result declaration.

(iii) Written objections received through e-mail or by post along with abstract of reference and facts shown under relevant page of concerned authentic book shall be considered and placed before subject expert.

(iv) The Board shall not inform candidates individually about the status of their challenges. All challenges received shall be examined by subject experts, and the final answer keys shall be prepared accordingly. The result for each post shall be prepared strictly on the basis of the relevant final answer key. The decision of the Board in respect of the challenges shall be final and binding, and no further correspondence in this regard shall be entertained.

(v) No grievance with regard to answer keys after declaration of result of SCREENING TEST FOR DEPUTATION TO CBSE SUB CADER -2026 will be entertained.

18 Evaluation and Declaration of Results:

A fully computerized system is adopted for the evaluation of the answer scripts using optical mark reader (OMR) for the preparation of the results.

Since the evaluation will be error free under the above system, there is no provision for re-evaluation or re-checking of the OMR answer scripts or re-counting of the marks scored. The result of HP “SCREENING TEST FOR DEPUTATION IN CBSE SUB CADRE - 2026” will be available on Board's Website <www.hpbosse.org>.

Subsequently, a post-code-wise merit list shall be prepared and published separately in accordance with the directions issued by the Government

19 WEEDING OUT RULES

The documents / records of “SCREENING TEST FOR DEPUTATION IN CBSE SUB CADRE -2026” including OMR Response Sheet is preserved up to six months from the date of declaration of result in accordance with Board's Weeding Out Rules.

20 LEGAL JURISDICTION

All disputes pertaining to the conduct of “SCREENING TEST FOR DEPUTATION IN CBSE SUB CADRE -2026” shall fall within the jurisdiction of Dharamshala only. The Secretary of the Board shall be the legal person in whose name the Board may sue or may be sued. Whereas all other disputes counselling and deputation etc shall be dealt by the

Directorate of School Education to the Govt. of Himachal Pradesh through its competent authorities.

21 Category:

Tick your category in the online application. The category & sub-category will only be checked & verified at the time of Deputation. However, the category & sub-category declared/filled by the candidate in the online application form shall be final and shall not be changed under any circumstances after the stipulated period given for correction is over. The abbreviations of different categories are as follows: -

Sr. No	Category	Abbreviation
1.	General	Gen
2.	Scheduled Caste	SC
4.	Scheduled Tribe	ST
5.	Other Backward Classes	OBC
6	Economic Weaker Section	EWS

22 Sub-category:

If you also belong to a sub-category, write the sub-category in the rectangle provided and darken the appropriate circle corresponding to your sub-category (please choose only one sub-category whichever is beneficial to you):

Sr. No.	Sub-Category	Abbreviation
1	Person with Benchmark Disability	PWD
2	Below poverty line/Integrated Rural Development Programme	BPL
3	Ex-servicemen (self)	Ex-men
4	Wards/Dependent of Ex-servicemen	Wards of Ex-men
5	Children/Grand Children of Freedom Fighter	W.F.F
6	Distinguished Sports Person	Sports
8	Having no sub-category	None

23 GENERAL RULES:

- a) If a candidate fails to appear in the "SCREENING TEST FOR DEPUTATION IN CBSE SUB CADRE -2026" for any reason whatsoever, or if his/her application is rejected on any ground including his/her ineligibility to appear in the test or any other reason, the fee shall not be refunded.
- b) The candidate should satisfy himself with eligibility as per eligibility criteria before appearing and he /she shall be personally responsible in case if found not eligible to apply at any stage. It is to be noted that if a candidate has been allowed to appear in the test, it does not imply that the candidate's eligibility has been verified. It does not vest any right with the candidate for selection. The eligibility of the candidates shall be finally verified at the time of counseling/ eligibility.

- c) The result of test shall ipso facto not entitle a candidate to get appointed on the post where he/she intends to get.
- d) Application Forms without Confirmation page shall not be entertained under any circumstances.
- e) Any candidate who creates any disturbance during test/examination or otherwise, misbehaves in or around the examination hall or refuses to obey the instructions of examination staff or changes his/her seat with any other candidate will be expelled from the examination. In exceptional cases, the matter may be handed over to the Police.
- f) Any candidate having in his/her possession or accessible to him/her papers/books or notes which may possibly be of any help to him/her or is found giving or receiving assistance or copying from any paper/book or note or allowing any other candidate to copy from his/her answer sheet or found writing on any other paper during examination or using or attempting to use any other unfair-means will be expelled from the examination.
- g) The decision of the Centre Superintendent to expel a candidate from the examination shall be final and binding.
- h) If it is found at a later stage that a candidate has knowingly or willfully concealed any material information/fact which render him/her ineligible to sit in SCREENING TEST FOR DEPUTATION TO CBSE SUB CADER -2026 , his /her result of the test and also Deputation, if granted shall stand cancelled and he/she shall have no claim against the Board/Department concerned.
- i) Any attempt by the candidate to influence directly or indirectly will disqualify him/her from SCREENING TEST FOR DEPUTATION TO CBSE SUB CADER -2026 .
- j) As the answers marked with blue/black ball point pen by darkening the appropriate circle, the candidate will have no option to change the answer. Therefore, before darkening the circle, correct option/answer may be checked.
- k) Mobile phones are not allowed inside the Examination Hall, not even in switch off position.
- l) The machine-gradable OMR Response Sheets are evaluated with extreme care and are repeatedly scrutinized. No request for re-checking, re-evaluation, re-assessment or scrutiny of OMR Response Sheet will be entertained. No correspondence in this regard will be entertained.

24 Instructions for Persons with Benchmark Disability:

- a) The candidates belonging to disabled categories with disability of 40% or more are allowed extra/compensatory time 20 minutes per hour of the examination and shall be decreased or increased depending on the actual duration of the examination.
- b) Persons with Benchmark disabilities, the facility of a scribe/reader/lab assistant and/or compensatory time shall be provided to candidates with benchmark disabilities falling under the categories of blindness, locomotors disability(both arms affected), cerebral palsy, or any other permanent disability, involving physical limitations to read or write, if such assistance is desired by the candidate the candidate shall apply in writing prior to the examinations, along with the requisite supporting documents. The candidate shall produce the **certificate stating that the individual has a physical limitation to read or write and that the assistance of a scribe/reader/lab assistant is essential for undertaking the examination. Such certificate must be issued by the CMO, Civil Surgeon or Medical Superintendent.**

- c) The candidate shall be allowed to meet the assigned person at least two days prior to the examination.
- d) In case candidate is permitted to bring his/her own scribe the qualification of such person shall be one level below the minimum educational qualification prescribed for the post for which the examination is being conducted (Provision may be amended).
- e) Candidate may be permitted for opting his/her own scribe/amanuensis or may be provided by the Center Co-coordinator / superintendent on his/her request. Such candidate will have to **submit written request to the concerned Center Co-coordinator / superintendent for amanuensis immediately after receipt of his roll number/admit card till a day before the examination.**
- f) Proper seating arrangement preferably at ground floor should be made prior to the commencement of Examination to avoid confusion.
- g) The decision of Center Co-coordinator / superintendent shall be final.

25 Instructions/Guidelines for the Candidate regarding OMR Answer Sheet and conduct during Exam:

- i) Use of H.B. Pencil/Gel pen is strictly prohibited to darken the circle in the OMR Response Sheet. Only blue/black ball point pen should be used to darken the circles in the answer sheet. Use of correcting fluid is strictly prohibited.
- ii) Fill in the entries in the OMR Sheet such as Name (in Capital Letters), Roll Number, Question Booklet No., Subject, Question Booklet Series in the appropriate box and darken the appropriate ovals with Blue/Black Ball Point Pen Only.
- iii) The dot panel & dots printed on corners of OMR answer sheet shall not be damaged, altered, defaced, torn, scratched, or tampered with in any manner whatsoever. Any damage or tampering with the dot panel shall render the OMR sheet liable to rejection, and the Board shall not be responsible or liable for any discrepancy, error, or variation in the evaluation or result arising therefrom. The responsibility for maintaining the OMR sheet in proper condition shall rest solely with the candidate.

Note: -A fully computerized system shall be adopted for the evaluation of the answer scripts. The OMR Answer Sheet shall be read and evaluated by a machine on the basis of the coded information marked by the candidate. The candidate shall correctly and completely furnish and code all required particulars on the OMR Answer Sheet, including but not limited to Name (in CAPITAL LETTERS), Roll Number, Subject, Question Booklet Number, Question Booklet Series, Signature, & even marking of answers etc. Failure to furnish, code, or correctly mark any of the aforesaid particulars shall render the OMR Answer Sheet liable to rejection and the answer sheet shall not be evaluated, resulting in award of ZERO marks. In the event of furnishing incorrect, incomplete, or ambiguous information, the responsibility shall lie solely with the candidate. No request, whether online or offline, shall be entertained under any circumstances for correction of such particulars or for manual evaluation of the OMR Answer Sheet. Candidates are, therefore, advised to exercise due care and caution while filling in and coding all required information on the OMR Answer Sheet.

- iv) The booklet series as given on it (to be provided in the examination hall) must be shown by blackening the appropriate circle in the prescribed box.
- v) Each question has only one correct answer. If candidate attempts more than one answer, it will be considered wrong and it will not be evaluated. Changing, Cutting, Overwriting and Erasing of an answer will be treated as Wrong.

vi) The candidates must note that the OMR response sheet containing items 1 to 100 must be used. Candidates must check that against each of the 100 items in the OMR response sheet there are four options marked on it.

Example: If Roll Number is 2257130169 named as Baneet Kumar appearing in TGT Medical for and his Question Booklet No is 309289 and Question Booklet Series is A. Then it should be written in the prescribed boxes on OMR Answer Sheet and darken the appropriate circles like as follows:

Note : Before filling the OMR Answer Sheet, read the instructions carefully given on back side.

● CANDIDATE'S NAME (In English Capital Letters)																																																																																																															
B A N E E T K U M A R																																																																																																															
ROLL NUMBER																																																																																																															
<table border="1"> <tr><td>2</td><td>2</td><td>5</td><td>7</td><td>1</td><td>3</td><td>0</td><td>1</td><td>6</td><td>9</td></tr> <tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr> <tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr> <tr><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td></tr> <tr><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td><td>3</td></tr> <tr><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td><td>4</td></tr> <tr><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td></tr> <tr><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td><td>6</td></tr> <tr><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td><td>7</td></tr> <tr><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td></tr> <tr><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td></tr> </table>		2	2	5	7	1	3	0	1	6	9	0	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	2	2	3	3	3	3	3	3	3	3	3	3	4	4	4	4	4	4	4	4	4	4	5	5	5	5	5	5	5	5	5	5	6	6	6	6	6	6	6	6	6	6	7	7	7	7	7	7	7	7	7	7	8	8	8	8	8	8	8	8	8	8	9	9	9	9	9	9	9	9	9	9
2	2	5	7	1	3	0	1	6	9																																																																																																						
0	0	0	0	0	0	0	0	0	0																																																																																																						
1	1	1	1	1	1	1	1	1	1																																																																																																						
2	2	2	2	2	2	2	2	2	2																																																																																																						
3	3	3	3	3	3	3	3	3	3																																																																																																						
4	4	4	4	4	4	4	4	4	4																																																																																																						
5	5	5	5	5	5	5	5	5	5																																																																																																						
6	6	6	6	6	6	6	6	6	6																																																																																																						
7	7	7	7	7	7	7	7	7	7																																																																																																						
8	8	8	8	8	8	8	8	8	8																																																																																																						
9	9	9	9	9	9	9	9	9	9																																																																																																						
Question Booklet Sr. No.	Subject	Question Booklet Series																																																																																																													
3 0 9 2 8 9	2	A																																																																																																													
0 0 0 0 0 0 0	Arts	1																																																																																																													
1 1 1 1 1 1 1	Medical	2																																																																																																													
2 2 2 2 2 2 2	Non Med.	3																																																																																																													
3 3 3 3 3 3 3	Hindi	4																																																																																																													
4 4 4 4 4 4 4	Sanskrit	5																																																																																																													
5 5 5 5 5 5 5	Drw.	6																																																																																																													
6 6 6 6 6 6 6	Master	7																																																																																																													
7 7 7 7 7 7 7																																																																																																															
8 8 8 8 8 8 8																																																																																																															
9 9 9 9 9 9 9																																																																																																															

vii) The booklet series as given on it (to be provided in the examination hall) must be shown by blackening the appropriate circle in the prescribed box.

viii) Please darken the Ovals completely. However, while darkening the oval, it may be ensured that the ink should not spread out of the Oval. Use of HB Pencil, fountain pen and gel pen are not allowed.

ix) **Changing an answer is not allowed:** -The Candidate must fully satisfy himself about the accuracy of the answer before darkening the appropriate circle, once marked no change in answer is allowed. Use of eraser or correction fluid on OMR answer sheet is strictly prohibited.

ix) Each question has only one correct answer. **If candidate attempts more than one answer, it will be considered wrong and it will not be evaluated. Changing, Cutting, Overwriting and Erasing of an answer will be treated as Wrong.**

x) The candidates must note that the OMR response sheet containing items 1 to 200 must be used. Candidates must check that against each of the 200 items in the OMR response sheet there are four options marked on it.

xi) The question booklet will have 200 questions. After reading the question in the test booklet the correct response against the question is to be darkening in the answer sheet using a blue or black ink ball point pen.

For example,

Q1. If $3X+15=21$ then the value of 'X' is
Answer A. 4 B. 2 C10 D None of these

Q2. The currency of India is:
Answer A. Dollar B. Rupees C Dinar D. Pound

Question No. 1 of above have the correct answer i.e. Option C therefore, circle on C must be completely darken. Similarly, for question No.2, the correct response is B and hence we have to darken B circle. Like as if Question No. 3 & 4 have the correct answer i.e. option C therefore, circle on C must be completely darken and so on.Eg.:

Q No.	ANSWER			
01	(A)	(B)	(C)	(D)
02	(A)	(B)	(C)	(D)
03	(A)	(B)	(C)	(D)
04	(A)	(B)	(C)	(D)
05	(B)	(C)	(D)	

Q No.	ANSWER			
26	(A)	(B)	(C)	(D)
27	(A)	(B)	(C)	(D)
28	(A)	(B)	(C)	(D)
29	(A)	(B)	(C)	(D)
30	(A)	(B)	(C)	(D)

Q No.	ANSWER			
51	(A)	(B)	(C)	(D)
52	(A)	(B)	(C)	(D)
53	(A)	(B)	(C)	(D)
54	(A)	(B)	(C)	(D)
55	(A)	(B)	(C)	(D)

- xii) Candidate must put his signatures in the box provided in the OMR response sheet.
- xiii) Please do not write anything in the box provided for invigilators signature. Each OMR response sheet must be signed by the invigilator.
- xiv) Read all the instructions printed on OMR Answer sheet and Question Booklet as well, before starting to attempt.
- xv) The OMR sheet can be in duplicate, therefore, the duplicate copy can be received from the invigilator by the candidate after the completion of exam. During TEST scratch of duplicate copy of OMR is strictly not allowed. Candidate himself/herself is not allowed to scratch the duplicate OMR sheet in any circumstances. **(Do not cut or damage the dot lines panel printed on OMR sheet corners)**
- xvi) Responses must be marked only on the answer sheet /OMR Sheet provided in the examination hall. Responses marked on the test booklet or any paper other than the answer/OMR sheet shall not be examined for which the candidate himself will be held responsible.
- xvii) OMR scan able answer sheet will be used, therefore marking of response has to be done carefully to avoid smudging or creasing of sheet.
- xviii) Do not fold and damage the OMR Answer sheet.
- ixx) The machine – gradable OMR Response Sheets are evaluated with extreme care and are repeatedly scrutinized. No request for re-checking, re-evaluation, re-assessment or scrutiny of OMR Response Sheet will be entertained. No correspondence in this regard will be entertained.
- xx) Only one response to be selected & marked. In case more than one response is marked for a single question, no marks will be given to the candidate in that particular question.
- xxi) All items carry equal marks. There will be no negative marking. Do the encoding carefully as given in the illustrations. While encoding your particulars or marking the Answers in the OMR response sheet, you should blacken the circle corresponding to the Choice in full and no part of the circle should be left unfilled.
- xxii) Mark responses only on the OMR response sheet given to you in the examination hall. Responses marked on the test booklet or any paper other than the OMR response sheet shall not be examined for which the candidate himself will be responsible.
- xxiii) The candidate must reach the examination hall/room(s) 30 minutes before the commencement of the examination to fill up particulars on the OMR response sheet.
- xxiv) Any candidate who creates any disturbance during examination or otherwise, misbehaves in or around the examination hall or refuses to obey the instructions of examination staff or changes his/her seat with any other candidate will be expelled from the examination. In exceptional cases, the matter may be handed over to the Police.
- xxv) Mobile phones are not allowed inside the Examination Hall, not even in switch off position.

26 IMPORTANT INSTRUCTIONS FOR THE CANDIDATES DURING TEST:

- Candidates are advised to report at the Examination Center well in time i.e. 2 hours before Commencement of the examination. However, must reach the examination hall/room(s) 30

minutes before the commencement of the examination to fill up particulars on the OMR response sheet.

2. Candidates should take their seats immediately after the opening of the Examination Hall. If the candidates do not report in time due to any reason i.e. traffic jam, train/bus delay, etc, they are likely to miss some of the important instructions to be announced in the Examination Rooms/Halls. The HPBoSE shall not be responsible for any delay.
3. The candidate must show, on-demand, the Admit Card downloaded/printed from the HPBOSE website for admission in the examination room/hall. The Test Centre Staff on duty is authorized to verify the identity of candidates and may take steps to verify and confirm the identity credentials. Candidates are requested to extend their full cooperation. A candidate who does not possess a valid Admit Card and authorized Photo ID shall not be permitted to take the examination under any circumstances by the Centre Superintendent.
4. The candidate will be **permitted to appear** for the “SCREENING TEST FOR DEPUTATION IN CBSE SUB CADRE -2026” **only on the production of “In- service certificate” , Aadhar card along with Admit card.** The photo on the Admit card shall be matched with the candidate at the time of verification by the Invigilator at the examination center.
5. Candidates are advised to bear simple dress during the test.
6. A seat indicating Roll Number will be allotted to each candidate. Candidates should find and sit in their allocated seats only. In case a candidate ventures to change his/her seat and does not sit on the seat allotted to him/her could face cancellation of candidature. No plea would be entertained in this regard.
7. The candidate should ensure that the Question Paper provided is for admission in the applied class. In case, the class of the Question Paper is other than his/her opted class, the same may be brought to the notice of the Invigilator concerned.
8. The candidates may approach the Centre Superintendent/Invigilator in the room for any assistance, first aid emergency, or any other information during the course of the examination.
9. In case a candidate furnishes false information, his/her candidature will be cancelled and his/her result will not be declared.
10. For those who are unable to appear on the scheduled date of test for any reason, re-test shall not be held by the HPBoSE under any circumstances.

Note: - Candidates shall appear at their own cost at the Centre on the date as indicated in their Admit Card issued by the HPBOSE Under no circumstances the choice of cities for the Centre and shift provided in the Admit Card shall be changed.

27 UNFAIR MEANS PRACTICES AND BREACH OF EXAMINATION RULES:

Definition: Unfair Means practice is an activity that allows a candidate to gain an unfair advantage over other candidates. It includes, but is not limited to:

- i. Being in possession of any item or article which has been prohibited or can be used for unfair practices including any stationery item, communication device, accessories, eatable items, ornaments, or any other material or information relevant or not relevant to the examination in the paper concerned;
- ii. Using someone to write examination (impersonation) or preparing material for copying;

- iii. Breaching examination rules or any direction issued by HPBoSE in connection with Aforesaid examination;
- iv. Assisting other candidates to engage in malpractices, giving or receiving assistance of any kind directly or indirectly or attempting to do so;
- v. Contacting or communicating or trying to do so with any person, other than the Examination Staff, during the examination time in the Examination Centre;
- vi. Threatening any of the officials connected with the conduct of the examination or threatening any of the candidates;
- vii. Using or attempting to use any other undesirable method or means in connection with the examination;
- viii. Manipulation and fabrication of online documents viz. Admit Card, Score Card, Self-Declaration, etc.;
- ix. Forceful entry in /exit from Examination Centre/Hall;
- x. Use or attempted use of any electronic device after entering the Examination Centre;
- xi. Affixing/uploading of wrong/morphed photographs/ signatures on the Application Form/Admit Card;
- xii. Creating obstacles in smooth and fair conduct of the examination.
- xiii. Any other malpractices declared as Unfair Means by the HPBoSE.
- xiv. Writing obscene matter or drawing obscene sketches in the scripts, or
- xv. Misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating disorderly scene and the like, or
- xvi. Tampers or use whitener/correction fluid on the OMR sheet to alter/add the answers of the questions.
- xvii. Conspiring, attempting to commit, or abetting any of the acts specified in the foregoing clauses, whether directly or indirectly affecting the functioning or integrity of the Board; may in addition to rendering himself/herself liable to Criminal prosecution, be liable to be disqualified by the HP BOARD OF SCHOOL EDUCATION from the examination for which he/she is a candidate and/or to be debarred either permanently or for a period as specified by the HP BOARD OF SCHOOL EDUCATION from any examination or selection.
- xviii. Punishment for using unfair means practices: During the course of, before, or after the examination if a candidate indulges in any of the above or similar practices, he/she shall be deemed to have used unfair practices and booked under UNFAIR MEANS (UMF) case.

MISCELLANEOUS:

28 Counselling, Document Verification and Allotment

- a. The schedule of counselling sessions for eligibility verification shall be published separately by the Appointing Authority. Candidates are advised to regularly visit the official website of the Himachal Pradesh Education Department for updates and notifications.
- b. Counselling sessions for verification of original documents of shortlisted (meritorious) / qualified candidates shall be conducted strictly in accordance with the guidelines issued by the Appointing Authority to the Government of Himachal Pradesh.

- c. Candidates provisionally selected at the time of counselling shall be required to submit all documents, as prescribed and demanded by the Appointing Authority, at the time of counselling/admission.
- d. Allocation of posts to candidates shall be made strictly on the basis of their position in the post-wise merit list prepared on the basis of the Screening Test and the preferences exercised by the candidates. Applicants must record their station/posting preferences at the time of submission of the online application.
- e. All meritorious candidates are required to appear in the counselling sessions to ensure consideration for allotment. In the event of non-appearance, the post/seat shall be offered to the next eligible candidate in the order of merit.
- f. The date, time and venue for each round of counselling shall be decided by the Appointing Authority and notified through the web portal. No separate communication by post, fax, email or telephone shall be issued, and no telephonic or personal enquiries regarding counselling or admission shall be entertained.
- g. The decision of Appointing Authority shall be final for allotment of station for the relevant post.

29. Correspondence with HPBoSE

- 29.1 All the correspondence should preferably be addressed by e-mail. The email query shall be addressed only if it is not anonymous and contains the name, postal address, and contact number of the sender. An email containing vague or general queries and other queries which are already contained in the Prospectus /Information Bulletin / Prospectus shall not be entertained. Queries shall not be entertained from a person claiming to be representatives, associates, or officiates of the applicant candidate.
- 29.2. The following information shall not be revealed by phone or email:
 - a) Internal documentation/status.
 - b) The internal decision-making process of HPBOSE any claim/counterclaim thereof.
 - c) Dates and venue of internal meetings or name of the staff/officers dealing with it.
 - d) Any information which cannot be revealed in the opinion of HPBOSE.

SD/-
(Secretary)
(Dr. Major Vishal Sharma, HAS)
H.P. Board of School Education

30 SPECIMEN OF CERTIFICATES TO BE PRODUCED AT THE TIME OF COUNSELLING

Bonafide Himachali Certificates, SC/ST/OBC Category Certificates, & other relevant certificates, etc., issued by the competent authority in the format approved by the Government, shall be treated as valid.

However, certificate pertaining to In-service Teacher & undertaking has to be obtained, as per the specimen provided below.

(SPECIMEN "G")

Annexure-A

(To be uploaded in Online Application)

Government of Himachal Pradesh
(Name & Address of the authority issuing the certificate)

Recent Passport Size
photograph of the
applicant.
Duly attested by the
Principal of
Concerned school
(Same as Uploaded
online)

No. _____

Date: _____

Certificate for In-service Teacher

It is certified that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/Street _____ Post Office _____ District _____ in the State of Himachal Pradesh , Pin Code _____, whose photograph and specimen signatures are duly attested herewith, is presently serving as Principal/ Lecturer / PGT/ TGT/ Teacher _____ (Subject) w.e.f. dated _____ to _____ in Govt. _____ School _____ District _____ (HP) , on regular, Job Trainee, Trainee or Contractual in-service basis.

He/She possesses _____ (in words _____) years of teaching experience. Further, it is certified that he/she is **not due to retire within the next three years** from the date of issuance of this certificate.

Specimen Signatures of the candidate.

1.

2.

Signature with seal of the Office _____

Name _____

Designation _____

Undertaking

I, Shri/Smt./Kumari _____, son/daughter/wife of _____, presently working as _____ (Designation & Subject) in Government _____ School, District _____ (Himachal Pradesh), hereby solemnly affirm and declare as under:

1. That I am an in-service employee of the Education Department, Government of Himachal Pradesh, working against a regular sanctioned post, and I am not engaged on outsource, honorarium, Grant-in-Aid basis, or under any temporary Government policy or scheme.
2. That I possess the minimum residual service of three (03) years as on the cut-off date, i.e., the last date for submission of applications.
3. That no disciplinary proceedings are pending or contemplated against me under the applicable Conduct Rules.
4. That I have not been served with any memorandum of charges or charge-sheet in a departmental inquiry for major penalty, and no such proceedings are pending.
5. That I have not been penalized under Rule 14 of the CCS (CCA) Rules at any stage of my service.
6. That I have not been penalized under Rule 16 of the CCS (CCA) Rules during the five (05) years preceding the cut-off date.
7. That no FIR has been registered against me for offences involving moral turpitude, corruption, fraud, forgery, sexual offences, offences under the Protection of Children from Sexual Offences (POCSO) Act, or offences against children.
8. That in the event of my selection, I shall accept the posting allotted and shall join duty within the stipulated time, failing which I shall be liable for disqualification and debarment as per rules.
9. That all information furnished by me in the application form, certificates and documents submitted by me are true and correct to the best of my knowledge and belief, and nothing material has been concealed therefrom.
10. That I understand and agree that if any information furnished by me is found to be false, incorrect or misleading at any stage, my candidature/selection/deputation shall be liable to be cancelled forthwith, without prejudice to any disciplinary or legal action as may be initiated against me under the relevant rules.

I further declare that I have read and understood all the conditions of eligibility and disqualification prescribed for the Screening Test for Deputation to CBSE-Affiliated Government Schools in Himachal Pradesh, and I agree to abide by the same.

Place:

Signatures

Date: _____

Name: _____

Designation & Subject: _____

Employee Code (if any): _____

Countersigned by:

Competent authority

** Competent authority: Deputy Director Education, Principal / Headmaster of concerned school.
