

H.P BOARD OF SCHOOL EDUCATION DHARAMSHALA-176213

No. Hi.Shi.Bo./Store-I (07)/2024 - ~~7675-7680~~

Dated: 01, Feb 2024

From :

Secretary
H.P Board of School Education
Dharamshala, Distt. Kangra
Pin - 176213 (HP)

Addressec:-

Subject:- **Notice inviting Quotations**

Sir,

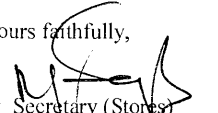
Scaled Quotations are invited for supply of following items, so as to reach the O/o Secretary H.P. Board of School Education Dharamshala-176213 on or before **14.02.2024** by 1:00 pm. The same will be opened on the same day at 2:00 pm. The envelop should be superscripted as "**Quotation For Office Use Items**". Detail of the items is as mentioned below:-

LIST OF OFFICE USE ITEMS

Sr No.	Items	Remarks
1.	DO Pad (Small Size)	
2.	DO Pad (Large Size)	
3.	Plain DO Pad (Small Size)	
4.	Plain DO Pad (Large Size)	
5.	Visiting Card (Front & Back)	
6.	Telephone Index	
7.	Greeting Cards	
8.	Banner/Flex with Frame	
9.	Banner/Flex without Frame	
10.	Noting Slip Pad	
11.	White Envelope A- 4 Size	

1. Unsealed quotation will not be considered and will be rejected straightway.
2. The Secretary reserves the right to accept or reject any or all the quotation without assigning any reason.
3. The Board shall not be responsible for any postal delays.
4. The rates should be quoted inclusive of all taxes and F.O.R. Board's office. The rates shall be effective for one year from the date of opening of quotations.
5. The payment will be made after full supply.
6. If the Services are found satisfactory then it may be extended further for one year.
7. The supplies shall have to be made within 30 days from the date of supply order, failing which penalty to be imposed shall be as under:-
 - (i) for delay up to 10 days2% of total cost.
 - (ii) for delay up to 20 days.....5% -do-
 - (iii) for delay up to 30 days.....10% -do-


Yours faithfully,


Deputy Secretary (Stores)
for Secretary

Endorsement No: As above

Dated: 01, Feb 2024

Copy to Section Officer IT Cell to upload the document on Board's website.


Deputy Secretary (Stores)
for Secretary