



Himachal Pradesh Board of School Education, Dharamshala

HPBOSE-G007/138/2025-CONDUCT - I - 5580

Dated: 13/08/2026

"NOTIFICATION"

With an objective to the information of all the schools/institutions which were designated as regular classes examination centres for the examinations held in March, 2026, it is hereby notified that the process for filing online applications for retention/renewal of their institutions as regular classes examination centres for the examinations to be held in March, 2027, has been scheduled as under:-

- 1) From 01.09.2026 to 30.09.2026 – Prescribed fee only, without late fee.
- 2) From 01.10.2026 to 15.10.2026 – Prescribed fee along with late fee of ₹1,000/-.
- 3) From 16.10.2026 to 31.10.2026 – Prescribed fee along with late fee of ₹2,000/-.
- 4) After 31.10.2026, cases for retention/renewal of Examination Centres shall be considered only with the approval of the Secretary/Chairman, HPBOSE, along with a late fee of ₹5,000/- and such penalty as may be imposed by the Secretary/Chairman, HPBOSE.

All schools/institutions intending to retain their institution as an Examination Centre for conducting the regular classes examinations for the academic session 2026-27, to be held in March, 2027, are required to submit their applications through online mode only, in the prescribed format available on the Board's website through their respective school login ids.

The terms & conditions for retention of examination centre has been made available at Board's website under the "Download" link marked by this ➡, as under:-

The screenshot shows the HPBOSE website interface. At the top, there is a navigation bar with links like 'School Corner', 'About Us', 'Affiliates', 'Examinations', 'Results', and 'Duplicate Certificate'. Below this, there is a main content area with a 'Downloads' section. In the 'Downloads' section, there is a list of links: 'Forms', 'T & C Centre', 'Model Paper', 'Step Wise Marking', and 'Syllabus'. The 'Forms' link is highlighted with a red arrow. Below the 'Downloads' section, there is a 'Notifications' section with a list of notifications. The first notification is dated 11-07-2025 and is titled 'Step Wise Marking'. The second notification is dated 10-07-2025 and is titled 'Syllabus'.

The concerned schools/institutions are advised to carefully read and comply with all the prescribed terms and conditions before submitting their applications.

Digitally signed by
ANKUSH SHARMA
Date: 13-08-2026
11:59:35

SECRETARY

Endst. No. As above

Copy to the following for information and necessary action: -

1. The Secretary (Education) to the govt. of Himachal Pradesh.
2. The Director of School Education, Directorate of School Education, Shimla.
3. PA to the Chairman/Secretary.
4. Additional Secretary, HPBoSe D/shala.
5. All Deputy/Assistant Secretaries, HPBoSe D/shala.
6. Concerned Section Officers.
7. Guard file.

-Sd/-

SECRETARY