

हिमाचल प्रदेश स्कूल शिक्षा बोर्ड, धर्मशाला - 176213

क्रमांक: हिशिवो(7)/भण्डार-2/2017- 1498

दिनांक: 12-09-2017

"प्रेस विज्ञप्ति"

हिमाचल प्रदेश स्कूल शिक्षा बोर्ड, धर्मशाला द्वारा प्रदेश के लाहौल स्पिति जिला को छोड़ कर समस्त जिलों में एक/दो/अधिक स्थानों पर स्थापित पुस्तक वितरण केन्द्रों में पुस्तकों के भण्डारण एवं सुरक्षित रख-रखाव के लिए लगभग 1600 Plastic Pallets जिनकी क्षमता तीन टन भार सहने की हो, क्रय करने हेतु निविदा आमंत्रित की जाती है। इच्छुक निविदा प्रदाता सचिव, हिमाचल प्रदेश स्कूल शिक्षा बोर्ड, धर्मशाला के कार्यालय से ₹ 1000/- की धन राशि का नकद भुगतान जमा कर निविदा प्रपत्र नियम व शर्तें किसी भी कार्य दिवस को दिनांक 26-09-2017 1:00 बजे तक प्राप्त कर सकते हैं। इसके अतिरिक्त बोर्ड बेवसाइट से डाउनलोड किया गया निविदा प्रपत्र भी प्रयोग किया जा सकता है, जिसके खरीद मूल्य ₹1000/- का बैंक ड्राफ्ट जोकि सचिव, हिमाचल प्रदेश स्कूल शिक्षा बोर्ड के पक्ष में देय हो निविदा के साथ संलग्न करना होगा। Plastic Pallets हेतु मोहर बन्द निविदा जिसके ऊपर "Supply of Plastic Pallets" लिखा हो, बोर्ड कार्यालय में दिनांक 26-09-2017 को सांय 1 बजे तक डाक द्वारा अथवा दस्ती तौर से प्राप्ति पटल पर प्राप्त होना अनिवार्य है। निर्धारित तिथि व समय के पश्चात प्राप्त निविदा मान्य नहीं होगी, जिसकी जिम्मेवारी निविदा प्रदाता की अपनी होगी। निविदा प्रदाताओं द्वारा प्रस्तुत निविदाओं को उपस्थित निविदा प्रदाताओं या उनके प्रतिनिधियों के समक्ष दिनांक 26-09-2017 को ही सांय 3:00 बजे बोर्ड द्वारा गठित समिति द्वारा खोला जाएगा। निविदा प्रपत्र के साथ धरोहर राशि ₹2.00 लाख (दो लाख रुपये) किसी राष्ट्रीय/शेडयूलड बैंक की एफ० डी० आर०/बैंक गारण्टी सचिव हिमाचल प्रदेश स्कूल शिक्षा बोर्ड, धर्मशाला के पक्ष में देय हो, संलग्न करनी होगी। बिना धरोहर राशि के प्राप्त निविदाएं स्वीकार नहीं की जाएगी। इस सम्बन्ध में विस्तृत जानकारी बोर्ड की बैवसाइट WWW.hpbose.org पर उपलब्ध है।

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सचिव

HIMACHAL PRADESH BOARD OF SCHOOL EDUCATION, DHARAMSHALA-176213

SHORT TENDER NOTICE

for

“Supply of Plastic Pallet, Size: 1200×1200 X 160 mm”

SECRETARY
HP BOARD OF SCHOOL EDUCATION
DHARAMSHALA-176213

Tender Document: **Hi.Shi.Bo./8/Store-II/2017**

HP BOARD OF SCHOOL EDUCATION DHARAMSHALA- 176213

SHORT TENDER NOTICE

Tender Notice No. **Hi.Shi.Bo./8/Store-II/2017**

Date: 12-09-2017

H.P. Board of School Education Dharamshala invites sealed bids (Technical and Financial) from eligible manufacturers/ authorized stockiest/suppliers for supply of Plastic Pallets.

Scope of Work	"Supply of Plastic Pallet, Size: 1200×1200 X 160 mm"
Earnest Money Deposit	2,00,000/-
Tender Fees	1000/-

Interested parties may view and download the tender document containing the detailed terms & conditions from the HPBOSE Website: www.hpbose.org

Secretary
HP Board of School Education
Dharamshala-176213

Document Control Sheet & Important Dates

Tender Reference No.	Hi.Shi.Bo./8/Store-II/2017
Name of Organization	HP BOARD OF SCHOOL EDUCATION DHARAMSHALA
Tender Type	OPEN
Date of Issue/Publishing	12-09-2017
Document Download/Sale Start Date	12-09-2017
Bid submission Start Date	12-09-2017
Last Date and Time for Submission of Bids	26-09-2017(1:00 P.M)
Date and Time of Opening of Bids	26-09-2017(3:00 P.M)

TECHNICAL SPECIFICATIONS

Technical Specifications of Plastic Pallets

- 1 Material: HDPE Grade with base type 6 Runner cross bottom.
- 2 capacity in Kg: 3 Ton Static & 1 Ton Dynamic.
- 3 Pallet type: Four way.
- 4 Fork entry side: Four side .
- 5 Sample model: Injection And Rotto
- 6 Measurement: 1200mmX1200mmX160mm.
- 7 Pallets structure: solid
- 8 Maintenance free & washable maintains 100% hygienic.
- 9 Easy & safe to handle complies with existing industrial handling standards.
- 10 Made from 100% VIRGIN & uv Stabilized Plastic raw material.
- 11 The Pallet complies with ISO standards.

List of the Book Distribution Centers For FOR Delivery of Plastic Pallets

Sr.No.	Book Depot	District
1.	Bilaspur	Bilaspur
2.	Ghumarwin	Bilaspur
3.	Chamba	Chamba
4.	Bharmour	Chamba
5.	Hamirpur	Hamirpur
6.	Bhoranj	Hamirpur
7.	Dharamsala	Kangra
8.	Jassur	Kangra
9.	Jawalamukhi	Kangra
10.	Nagrota Bagwan	Kangra
11.	Paprola	Kangra
12.	Jawali	Kangra
13.	Kullu	Kullu
14.	Rekongpeo	Kinnaur
15.	Mandi	Mandi
16.	Karsog	Mandi
17.	Chauntra	Mandi
18.	Nahan	Sirmour
19.	Rajgarh	Sirmour
20.	Shimla	Shimla
21.	Rohru	Shimla
22.	Rampur Bushehar	Shimla
23.	Solan	Solan
24.	Nalagarh.	Solan
25.	Una	Una

SHORT TENDER DOCUMENT for Tender Notice No. Hi.Shi.Bo./8/Store-II/2017

Terms & Conditions:-

1. Technical and financial bids may be prepared and sealed in separate envelopes super scribed as such both the envelopes may be kept in a separate envelopes super scribed "Tender for Supply of Plastic Pallets"
2. Quotations shall be liable to be rejected if there is/are any deviation(s) from the specifications.
3. Escalation in price, deviation from delivery schedule, terms and conditions will not be permitted. Statutory Taxes & Duties should be shown separately from the price as specified in the financial bid format.
4. Catalogue, literature, specification details should accompany the tender. Incomplete tender are liable to be rejected.
5. Tender should be submitted offline as per instructions given in the tender.
6. Any deviations whether technical or commercial stated anywhere in the bid shall not be taken into account and may render the bid non-responsible and liable to be rejected.
7. Vendor Data should be submitted in the Format for submission of Vendor Data as per Annexure-E.
8. **Terms of Price:** The terms of price would be FOR Book Distribution Centers of HP Board of school education Dharamshala list attached as annexure-C.
9. No Deviation from Specifications, Terms & Conditions of the tender is allowed. Tender having deviation from our specifications, terms & conditions would be rejected.
10. All requirements of export licensing, Govt. permissions or any other statutory clearance from the country of export as per regulations existing in the supplier's country shall be the responsibility of supplier, if required as per the terms of the purchase order.
11. **Inspection:** Inspection will be done by HPBOSE representative. HPBOSE shall have free access to the supplier's works during testing and final inspection. Vendor shall inform the purchase not less than one week in advance. All testing arrangements shall be the responsibility of the vendor. HPBOSE reserves the right to inspect the material during manufacturing and/or before dispatch as per specifications and test protocols. Internal inspection report and inspection certificate must accompany the supply.
12. **Price variation Clause:** Price variation will not be permitted and quotations having Price variation clause will be rejected.
13. **Validity of offer:** The quotation/tender/bid submitted by the bidder/supplier shall be valid for a minimum period of 30 days from date of opening.
14. **Determination of Lowest quoting bidder:** The lowest quoting bidder would be decided on the basis of lowest landing cost of items to FOR HPBOSE as mentioned in the financial bid.
15. Any corrections / alterations in the tender should be duly signed by the bidder. HPBOSE does not take any responsibility for delay in receipt for non receipt or loss of tender(S).
16. **Earnest money deposit (EMD):** EMD amount Rs 2 Lac (Two Lac only) must be submitted through FDR duly deposited to the Secretary H.P. Board of school Education Dharamsala valid for at least 6 months .

The EMD of unsuccessful bidder will be refunded within one month of finalization of tender. The earnest money of successful bidder would be converted into security deposit and would be returned to the bidder after two months of successful completion of order.

- 17 HPBOSE reserves the right to reject any or all tenders/quotations/bids received or accept any or all tenders/quotation/bids wholly or in part. Further, HPBOSE reserves the right to order a lesser quantity without assigning any reason(s) thereof. HPBOSE also reserves the right to cancel any order placed on basis of this tender in case of strike, accident or any other unforeseen contingencies causing stoppage of production at HPBOSE or to modify the order without liability for any compensation and or claim of any description.

18. In case an order placed by the HPBOSE based on the quotation/bid/tender submitted by the bidder/supplier is not executed by the supplier/bidder, HPBOSE may buy the ordered goods from elsewhere and recover the additional amount that may have to spend in procuring the stores plus 10% to cover the overhead & incidental expenses.
19. **Quantity Enhancement:** HPBOSE Reserves the right to enhance the quantity of material ordered by up to 10% by amending the purchase order(s), if any, awarded on the basis of this tender at the rate and terms and conditions mentioned in such purchase order(s).
20. **Replacement of Rejected Material:** Any material supplied against order place on basis of this tender and found to be defective on inspection or differing from approved samples or make or specifications will be replaced by the supplier free of cost or full refund made for the amount paid by HPBOSE including freight and insurance and other incidental charges at our discretion.
21. **Arbitration:** Any disputes, difference controversies/ difference of opinions, breach and violation arising from or related to this agreement/contract/work order etc. between the parties shall be resolved by mutual discussion/reconciliation in good faith. If disputes, difference controversies/difference of opinions, breach and violation arising from or related to this agreement/contract/work order etc. cannot be resolved within 30 days of commencement of reconciliations/ discussions then the matter shall be referred to the Chairman H.P. Board of School Education Dharamsala to shall be the sole arbitrator.
22. **Opening of bids:** Technical bids will be opened on 26-09-2017 at 3 P.M. Financial bids (Price Bids) of only those bidders would be opened who qualify the eligibility criteria and whose Bids meet the technical and commercial parameters mentioned in the tender. Price bid opening date and time would be communicated to the qualifying bidders after finalizing the technical bids.
23. The bidder should be a manufacturer/authorized stockiest /suppliers supported by a documentary evidence to that effect.
24. **The bidders shall have to produce sample of the quoted goods along with the technical bid.**
25. The sample should contain trade mark / insignia of the manufacturer embedded on the body of Plastic Pallet.
26. **Delivery Schedule:** The Plastic Palates ordered by the HPBOSE shall be supplied at FOR destinations latest by 10-01-2018.
27. **Payment Terms:** 30 days from the date of receipt of materials in good conditions.
28. **Performance Security Deposit:** The successful bidder shall have to submit performance security equal to 10% of the cost of the Job in the shape of Bank Guarantee in favors of Secretary, H.P., Board of School Education Dharamsala which shall be valid for 6 months. The performs are simply shall be returned after 2 months from the date of successful completion of the job.
29. **Price Reduction for Delayed delivery:** In the event of delay in effective delivery with in the agreed period, a reduction in the price shall be levied @ 1% of the Total order value per week or part thereof subject to maximum of 10% of the total order value.
30. There will be 2 covers in the Tender and following are to be submitted off line in your Tender. Cover/Envelop I (Technical bid):
 - i) EMD worth Rs. 2 lac (TWO LAC) in the shape of FDR duly pledged to the Secretary H.P . Board of School Education Dharamsala valid for at least 6 months.
 - ii) Filled up format for submission of vendor data as per format at annexure-E.
 - iii) Tender acceptance letter as per format at annexure-F.
 - iv) Technical catalog, literature, etc. required as per details in the tender.
 - vi) Copies of eligibility documents as per details given above.

Cover/ Envelop II (Price bid):

1. Price bid as per Prescribed format

Note: bidder will be self responsible for mistakenly feeding of any wrong data in the Bids / Non submission of essential documents as advised above shall result in cancellation of the bids.

ANNEXURE-E**Format for submission of Vendor Data**

1.	Name of vendor			
2.	Registered Address			
	Postal Code		Company's Year of Establishment	
	Company's nature of business		Company's Legal Status	
	Registration No.		Phone:	
	Fax No.		Website:	
	Name of Proprietor/ CEO/Chairman			
	Phone/Mobile No.			
	Email id			
3.	Factory Address			
	Phone No.			
	Fax No.			
	Email id			
4.	Correspondence Address			
5.	Name of Contact Person for this tender			
	Designation			
	Phone/Mobile no.			
	Fax No.			
	Email id			
6.	Tax related information			
	TIN No./GST No.			
	L.S.T. No.			
	C.S.T. No.			
	Sales Tax Exemption No. (if any)			

7.	Income Tax related information	
	PAN No.	
	PAN reference no. (in case PAN applied for)	
	PAN Status (in case PAN applied for)	
8.	Is MSE/SSI is ST/SC?	Yes / No (If Yes please enclose relevant certificate as proof)
9.	Bank related information	
	Bank name	
	Branch name	
	Bank address	
	Bank phone no.	
	Bank fax no.	
	Bank MICR Code (9 digit)	
	RTGS-IFC Code	
	Account type	
	Account no.	
	Swift Code	

Correspondence with respect to this tender may be addressed to Mr/Ms at email id and mobile no.....

I/We accept that HPBOSE may send SMS and/or email regarding this tender/any other tender, award of contract, purchase order(s) and/or any other information on any/all mobile nos. mentioned in this vendor data sheet.

I/We certify that the information given herein is correct to the best of my knowledge and belief.

Signature of Proprietor/CEO/Chairman
Seal of the company/concern

Annexure-F

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Secretary
HP Board of school education
Dharamshala-176213

Reference: Tender No: Hi.Shi.Bo./8/Store-II/2017 Dated: 11-09-2017

Name of Tender : Supply of Plastic Pallet, Size: 1200×1200 X 160 mm

Subject: **Acceptance of Terms & Conditions of Tender.**

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: Supply of Plastic Pallet, Size: 1200x1200 X 160 mm as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. to (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) /corrigendum(s) in its totality / entirety.
5. In case any provisions of this tender are found violated , then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.
6. I/ we have Enclosed EMD worth Rs-2 Lac(Two Lac) vide FDR/Bank Guarantee No _____ Dated _____ duly pledged to the Secretary HPBOSE.
7. I/we have submitted DD worth Rs-1000/- (one Thousand only) in favour of the Secretary HPBOSE toward cost of the tender.(Applicable in the case of downloaded tender form)
8. I/we have also produced samples of the plastic pallets rates of which have been quoted in the financial bid.

Yours Faithfully,

Signature of the Bidder
Name of Authorized Signatory:
Designation:

Official Seal:

Financial bid

Tender Inviting Authority: HP Board of School Education, Dharamshala-176213

Name of Work: Supply of Plastic Pallets

Size: 1200mm×1200mm×160mm

Bidder's Name:

Sr No.	Description of Item	Qty	Basic Price FOR Book distribution Centers of HPBOSE	GST and Other Taxes (Please Specify)	Cost Per Piece	
					In Figures	In Words
1	2	3	4	5	6 (4+5)	
1	Plastic Pallet, Size:1200x1200x160mm	1600 No. approximately.				

Authorized signatory
And seal of the firm.: