

# Himachal Pradesh Board of School, Education Dharamshala – 176213

No.: Hi. Shi. Bo. /Store/01/EPBAX/

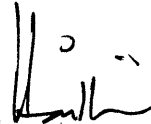
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Dated: 07 / 05 / 2018

## Tender Notice

Sealed Tenders on letter head of the company are hereby invited from reputed manufacturers / authorized dealers/ firms and other service providers having the capability to maintain the EPBAX exchange and intercoms installed in the various buildings of HP Board of School Education, Dharamshala through AMC as per terms & conditions contained in Tender form. The tender form can be obtained from the S.O. Store of this office during office working hours upto 12:00 noon. The Tender form can also be downloaded from the Board's website- "www.hpbose.org" accompanied by a DD worth Rs.1000/- payable to the undersigned

Duly filled in tender form alongwith EMD worth Rs.5000/- (Five Thousand only) in the form of DD/FDR duly pledged to the Secretary H.P. Board of School Education should reach in the office of the undersigned on or before 07/05/2018 upto 1 PM and the same will be opened on the same day at 3 PM in presence of the tenderers or their representatives. For Further details may call at 01892-242126



Secretary,

HP Board of School Edu.,  
Dharamshala, PIN - 176213

**Terms & Conditions**  
**for AMC of EPBAX of H.P. Board of School Education**

1. The tender form can be had from the Section Officer, Store Branch of the Board on any working day upto 12:00 noon against the payment of Rs. 1000/- or downloaded from the website of the board- "www.hpbose.org" accompanied with DD worth Rs. 1000/- payable to the Secretary H.P. Board of School Education. Tenders without Tender fee shall be rejected.
2. The Tender form containing duly filled in enclosed proforma I & II shall contain:-
  - a) Copy of PAN, Service Tax Number and TIN/GST number.
  - b) Copy of authorization certificate for the repair and maintenance of EPBAX. If the tenderer is an authorized representative of a service provider.
  - c) Detail of Service Engineers with proof of their qualification.
3. The Tender form should be accompanied with Earnest Money Deposit (EMD) worth Rs.5000/-(Five Thousand only) in the form of DD / FDR duly pledged / payable to the Secretary H.P. Board of School Education. The EMD of the unsuccessful bidders shall be returned after shortlisting of the L-I and the EMD of the shortlisted Tender shall be returned after Performance Security vide ParaNo. - Supra
4. The H.P. Board premises include Administrative Block I-III, old canteen Block, Post office, Old Administrative Block, Secrecy Building. The Board premises may be visited on any working day ,if required.
5. One quarterly preventive maintenance of each equipment will be mandatory and in case of trouble shooting there will be no limit of calls for repairs of the equipments.
6. The complaint of the Exchange should be attended within 24 hours positively.
7. In case exchange remains out of order after registering of the complaint in writing for more than two days penalty @ Rs 1,000/- per day will be calculated for each complaint and the same will be deducted from the next payment due to the contractor.
8. The rates quoted by the tenderer shall not be increased at any cost till the period of the contract.
9. The rate contract shall be initially for a period of one year which can be extended to another three years on yearly basis on the same terms and conditions and subject to satisfactory performance.
10. The Spare Parts, chargeable to the Board, as required from time to time for repair and maintenance of the EPBAX along with their rates may be listed in the Proforma – II.
11. Payment of AMC shall be made on half yearly basis in advance on receipt of claim in this regard.
12. The successful tenderer shall have to pay income tax at source as per Govt. Rule.

13. Performance Security equal to 10% of the contractual amount in the form of an FDR from a nationalized / commercial Bank, duly pledged to the Secretary, HP Board of School Education, Dharamshala, shall be deposited by the contractor within 10 days from the date of the award of the contract.
14. The undersigned reserves the right to accept or reject any or all the tender without assigning any reason what so ever as well as to cancel the tender process at any stage.



Secretary

H.P. Board of School Education  
Dharamshala, PIN-176213

## Proforma – 1

Financial Bid for AMC of EPBAX of H.P. Board of School Education, Dharamshala

Sr No	Description of Machinery and equipment	Rates quoted (GST Extra as applicable)		
		1 <sup>st</sup> Year	Percentage increase for the 2 <sup>nd</sup> year	Percentage increase for the 3 <sup>rd</sup> year
1	EPBAX Exchange and Intercoms installed in various Buildings of the HP Board of School Education as detailed in Terms and Conditions of the Tender.			

Signature & Stamp  
of the Tenderer

## Proforma – II

Suggestive list of spare parts and their rates

Sr. No.	Description of part not covered under AMC	Rate
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

### Certificate

It is certified that the rates of spare parts mentioned above shall be static for the above mentioned period i.e. 3 years.

Signature & Stamp  
of the Tenderer