

**H.P BOARD OF SCHOOL EDUCATION DHARAMSHALA-176213**

**"TENDER NOTICE"**

Sealed tenders for hiring of transport vehicles (Taxis) on Kilometer basis are hereby invited along with EMD of Rs. 50000/-in the shape of FDR/TDR duly pledged in favour of the Secretary, H.P Board of School Education Dharamshala. Duly filled in tender forms on prescribed format in a sealed cover super scribed "**Tender for hiring of vehicles**" should reach in the office of the undersigned latest by **09.11.2016**, 1:00 p.m. The tenders will be opened on the same day at 3:00 p.m. in the office of the Secretary, H.P Board of School Education Dharamshala in the presence of the bidders, if they desire to be present. Tender forms may be obtained from the office of the undersigned on cash payment of **Rs.1000/-**during office hours on any working day **up to 09.11.2016** (11:00 a.m). The tender forms may also be downloaded from the official website of the Board [www.hpbose.org.in](http://www.hpbose.org.in) and submitted along with DD worth Rs.1000/-(Rs.One Thousand) in favour of the undersigned besides EMD. Incomplete tenders and tender without Tender fee/EMD shall summarily be rejected.

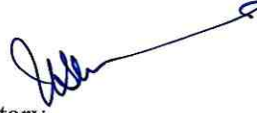
The undersigned, however, reserves the right to accept or reject or cancel any or all tenders in part or as whole without assigning any reason.



Secretary  
H.P.Board of School Education  
Dharamshala -176213.

Endst.No.HB/Store/7/Vehicle hire/2016 **5009-5014**Dated: **22-10-2016**  
Copy to following for information and necessary action:

1. The President, Taxi Union Dharamshala.
2. Taxi Union, Kangra/Yol/Gaggal Distt.Kangra.
3. Pathania Tours & Travels, Jawahar Nagar Dharamshala
4. Dharamshala Travels, Barol near Rainbow School, Dari Dharamshala.
5. PRO HP BOSE with the request for publication of tender on the leading News Papers.
6. Joint Secretary, Data Centre to launch this tender on the website immediately.
7. Notice Board.



Secretary  
H.P.Board of School Education  
Dharamshala -176213.

**TENDER FORM FOR PROVIDING TRANSPORT VEHICLES (TAXIS) TO THE HP BOARD OF SCHOOL EDUCATION DHARAMSHALA ON KILOMETER BASIS**

1. After having read the detailed terms and conditions annexed with the tender invited by the Secretary, HP Board of School Education Dharamshala for hiring of transport vehicles (taxis) on Kilometer basis I/We hereby quote my/our competitive rates as under:-

Sr. no.	Type of vehicle	Rate per Kilometer	Night halt charges
1	Alto		
2	Indigo (petrol)		
3	Indigo (diesel)		
4	Swift desire (petrol)		
5	Swift desire (diesel)		
6	Inova		

2. Earnest Money Deposit worth Rs.50000/- (fifty thousand only) has been enclosed herewith in the shape of FDR/TDR No----- dated-----drawn on----- (Name of the Bank-----) which is valid for at least one year.
3. Detail of vehicles available in our fleet are as follows:-

Sr.no	Type of vehicle	Registration No	Model	Date of Registration	Taxi/Transport Registration No
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

(Photocopies of the Registration certificate, insurance policy and taxi/transport permit may be enclosed. Further, willingness letter from another owner in case of an arrangement due to less than 12 vehicles in the possession of the bidder, be enclosed.)

Signature of the Bidder:


Name & Full address:

**Terms & conditions for hiring of transport vehicles for HP Board of School  
Education Dharamshala**

1. The tender should be submitted in a sealed cover duly super scribed "tender for hiring of transport vehicles". Duly filled in tender forms should reach in the office of the undersigned latest by 09.11.2016, 1:00 pm. which will be opened on the same day at 3:00 pm. in the chamber of the Secretary, HPBoSE in the presence of the bidders who wish to be present.
2. The tender forms can be obtained from the office of the undersigned on cash payment of rupees 1000/- (non-refundable) during office hours on any working day upto 09.11.2016, 11:00 am. The tender form can also be downloaded from the website of the Board in that case a demand draft of rupees 1000/- payable to the Secretary, HPBoSE shall have to be provided with the tender.
3. Earnest Money Deposit worth rupees 50000/- (fifty thousand only) in the shape FDR/TDR valid for at least one year, duly pledged in favour of the Secretary, HP Board of School Education Dhramshala should be submitted. The EMD of the successful bidder shall be converted into performance security.
4. The bidder should quote his competitive rates in the prescribed format annexed herewith. The rate quoted should be inclusive of all taxes, POL, Repair & maintenance, penalty/fine etc. Nothing extra shall be payables over and above the quoted rate.
5. No increase in rates on account of hike in the rates of POL will be given during the currency of the contract agreement.
6. The models of the vehicles to be provided to the Board should not be prior to 2012.
7. Since the Board has to requisition more than one vehicle at a time keeping in view the urgency of the matter, the bidder should have at least 12 vehicles in his possession and attach the registration certificates of these vehicles. In case the bidder has less than 12 vehicles in his fleet of vehicles he should provide a document containing his arrangement for at least 12 vehicles including his own fleet of vehicles, with other vehicle owners for sparing their vehicles for the Board activities, as and when required. In such a case willingness of the other owner should be enclosed with the tender form.

8. The contract will be awarded for a period of one year which shall be extendable for further two years on yearly basis on mutual consent subject to satisfactory service by the service provider. The contract can be terminated by either party by serving a notice of not less than one month.
9. The contractor shall provide vehicles on call basis, as and when required, within half an hour from the call. The vehicles will also be used during Sundays, Holidays and odd hours i.e. beyond normal working hours.
10. In case of failure on the part of the service provider to provide vehicle (s) on call, fine equal to the cost of the journey undertaken by another vehicle during such a period shall be recovered from the contractor. In case of repeated failure the performance security shall be forfeited.
11. Undertaking regarding clearance of all tax liabilities should be attached with the tender. The bidder should preferably be registered with the concerned departments of the state govt. as required under rules. However, the short listed bidder shall have to do the needful within a fortnight and submit copies of the relevant documents with the Board, if not registered already.
12. The vehicles to be used should have valid transport/registration as taxi preferably having all India and all Himachal permit.
13. Vehicle running with fuel other than petrol and diesel shall not be accepted.
14. The driver of the vehicle should be well disciplined & in proper uniform who will maintain log book/official documents of the vehicle pertaining to the journey performed. The requisite document shall be completed by the officer/official of the Board using the vehicle and shall be handed over to the driver for onward submission to the Board office alongwith the Bill.
15. The successful bidder shall have to enter into an agreement with Board base on the terms and conditions laid down in the tender document before reporting the vehicle for duty.
16. No advance shall be granted for undertaking the journey.
17. The contractor will raise his bill on monthly/fortnightly basis which will be paid by the Board within a period of 15 days from the date of receipt of the claim in proper form.
18. In case of breach of any term and condition of the tender, the performance security shall be forfeited and the contractor shall be blacklisted. However, the performance security would be refunded to the contractor on successful completion of the contract.

19. The undersigned reserves the right to reject any/all the tenders without assigning any reason.
20. In case of a dispute, the Chairman of the Board will be sole arbitrator and his decision shall be final and binding on both the parties. Court matter, if any, shall be within the jurisdiction of the Dharamshala court.

  
Secretary  
HP Board of School Education  
Dharamshala

I, the undersigned bidder, have gone through the terms and conditions mentioned above and hereby undertake to provide transport services to the Board accordingly, if shortlisted for this purpose.

Signature of the Bidder:

Name & Full Address: